



**Area Committee 5 Meeting
16th March 2023**

Report of: Keith Houghton

Title: Community Resources Manager, Neighbourhoods & Communities **Telephone Number:** 07585 909029

RECOMMENDATIONS. The Committee is asked:

1. Note the publication of 6-monthly updates that has been introduced and published on BCC webpage (Item 3)
2. Note the projects invited to submit Full Proposals and to bring updated CIL costs and funding requests to this AC meeting (Item 4b)
3. Note the proposals received and the updated option to deliver the Wedmore Vale Green project by Housing and the recommended action to bring a Full Proposal to the AC's September meeting (Item 4c)
4. Note the CIL and S106 monies available at 28st February 2023 and the option of pre-committing future CIL receipts to support the proposals in this paper (Item 5)
5. To consider the approval of funding for the Proposals submitted for consideration, including any conditions which the committee may wish to attach and to consider allocation of eligible S106 monies to support relevant proposals in order to conserve CIL funds for future use (Item 6)

6. To note the legal information concerning the Public Sector Equality duty in reaching all its decisions (Item 7)

1. Background:

a. 6 Area Committees were approved at the Full Council meeting on 20th March 2018 to hold delegated decision-making powers over non-earmarked Section 106 and local Community Infrastructure Levy (CIL) funds.

b. Area Committee 5 consists of the councillors representing the wards of Bedminster, Southville, Windmill Hill, Knowle, Brislington West, Brislington East

c. Each Area Committee will meet formally once a year (with the option of a second, additional meeting if required) to make decisions on the awarding of local CIL and S106. 15% of CIL generated within each Area Committee area is available for spend. Those parts of an Area Committee which have a formally adopted Neighbourhood Development Plan receive 25% of the CIL generated within the defined border of their Plan to support their identified infrastructure priorities.

d. Information about Area Committees, CIL and S106 processes can be found on the BCC website at:
<https://www.bristol.gov.uk/people-communities/local-decision-making>

2. Terms of Reference and Election of Chairperson

a. The Area Committee Terms of Reference were approved at Full Council on 20th March 2018 and adopted at the 2018 Area Committee on 3rd October 2018.

b. Councillor Ed Plowden was elected Chair of the Committee at the meeting held on 27th July 2022.

3. Progress update on CIL & S106-funded projects approved at previous Area Committee Meetings

a. Progress updates are published every six months on previous schemes approved by the Area Committee. The latest was published in August 2022. The next will be published in March 2023. Updates can be found at: [Area committee progress updates - bristol.gov.uk](https://www.bristol.gov.uk/area-committee-progress-updates)

4. Allocation of CIL and Section 106 Funds

a. Developing Outline and Full Proposals for funding from CIL and S106 resources:

i. All ward councillors undertook community conversations within their wards across the period January 2022 – March 2022. From this process they chose a number of Stage 1 Outline Project Proposals to deliver priority pieces of work providing significant community benefit.

ii. The Area Committee then met informally in July 2022 to consider the funding available and select the projects they wanted to invite to submit Stage 2 Full Proposals. Those proposals were presented at the Committee meeting on 10th November 2022 and funding decisions were taken.

b. Projects invited to submit Stage 2 Full Proposals to this meeting

At its meeting on 10th November 2022 the Committee requested an additional meeting in order to consider some proposals which were unable to be presented at the November meeting (see below) and asked Parks to bring forward funding requests as follows:

Proposal ref no.	Name of Project Proposal	Delivery group	Eligible group?	Eligible for CIL?	Eligible for S106?	Outline £ offered	Full Proposal £ requested	CIL requested	S106 requested and the codes	Conditions
AC5PO30	Improvements to Audio and Visual accessibility of St Paul's Southville	Community Organisation (St Paul's Church Southville)	y	y		£20,000	£20,000	£20,000		
AC5PO33	Mural on wall of Mail Marketing offices and accent to Malago Greenway	Not yet identified	No	y		£1,200	£6,650	£6,650		An Eligible Body will need to be identified and approved before any funding can be released
AC5PO19	Wedmore Vale Green area improvements	BCC Transport/BCC Parks/Housing	y	y		£30,000	See update at Item 4c			None
2021 project: additional funding	Improvements to Arnos Court Park footpath	BCC Parks	y	y		£34,000	£38,216: £4,003 for remedial works and £34,213	£38,216		Parks have set out both remedial works and full footpath upgrade costs
	2022/23 Parks projects	BCC Parks	y	y			£62,358	£62,358	£6,269.44 06/01644 /	See Item 6, Proposal 4

Proposal ref no.	Name of Project Proposal	Delivery group	Eligible group?	Eligible for CIL?	Eligible for S106?	Outline £ offered	Full Proposal £ requested	CIL requested	S106 requested and the codes	Conditions
	funding shortfall								Former Megabowl Site, Brunel Way, Ashton: could be allocated to Dame Emily Park	
	Totals							£127,224		

c. Projects invited to Stage 2 Full Proposal: Update and additional information:

1. Proposals for the following are set out in Item 6 in this report:

- AC5PO30 Improvements to Audio and Visual accessibility of St Paul's Southville
- AC5PO33 Mural on wall of Mail Marketing offices and accent to Malago Greenway: This proposal has not been completed with sufficient information to present for consideration at this AC meeting
- Improvements to Arnos Court Park footpath
- 2022/23 Parks projects funding shortfalls

2. Wedmore Vale Green area improvements:

- BCC Housing own the Wedmore Vale Green. They are able to deliver knee-fencing round Wedmore Vale green – but they don't have the staffing capacity at present to do it. As there are few of their tenants in that area it's not a high priority for them
- They do think they will have more capacity again later this year, however
- They are concerned that when they've put in similar schemes in the past they get into difficulties if local residents haven't been consulted who then object and Housing have to amend what they've done. They don't have capacity to do any consultation and therefore they're asking what evidence there is that local people support this or have had a chance to comment.
- They are happy to seek costing from their surveyor but think it's risky to get costing until they are close to being able to deliver the scheme, so that costs don't then spiral up

This is a deliverable scheme, but the following needs to happen:

- a. Any existing local consultation results need to be shared with Housing – if there isn't much then some door-to-door needs to be done. Housing can't do this for us . Would the ward councillors be able to do this?
- b. Housing need to do the costing **close to the point the AC will decide to allocate the funding.**
- c. AC5 will meet later this year in an informal meeting. A Full Proposal can be brought to that meeting at that point when Housing is in a position with the capacity to act on delivering the scheme quickly.

Recommendation: That the Committee invite a Full Proposal for delivery of this scheme with accurate costings to their Informal meeting in September 2023 for decision

5. Community Infrastructure Levy (CIL) and Section 106 Monies available to Area Committee 5 at 28th February 2023

a. CIL available:

At the end of February 2023 there was a total of **£496,491.23** available to Area Committee 5 of **recorded** uncommitted CIL.

See Appendix 1

This figure does not include the CIL committed at the 10th November 2022 meeting, which was: **£552,762**. This leaves a deficit against the February 2023 CIL available of: - **£56,270.77**

If the Committee approves all the requests for CIL funding at Item 6 a total of - **£183,494.77** CIL will remain

b. Pre-commitment of future CIL receipts:

- i. Area Committees may wish to approve funding for a Stage 2 Proposal by pre-committing 'still to be received' CIL funds to its delivery. This would mean that any project which was approved in this way would be the priority to receive all incoming CIL until such date as its approved funding allocation was accumulated in CIL receipts by the Planning Obligations Manager.
- ii. Because of this these projects would not be able to receive a Funding Agreement, start any work which relies on CIL funding or receive any access to funding until the full CIL monies is accrued.
- iii. This means that the Area Committee will need to be very clear which project(s) are its priorities for immediate action to support with currently-available CIL and which it is prepared to subject to delayed start by approving funding through pre-commitment.

iv. The rate at which CIL is paid to the Council is unpredictable and therefore the delayed start for these projects is similarly impossible to predict.

v. Pre-commitment of future CIL income will impact on the Area Committees ability to consider new proposals in future years

c. Section 106 available:

- i. At the end of February 2023 there was a total of **£37,793.20** uncommitted Section 106 agreement monies available for AC5. **See Appendix 2**
- ii. Of this sum £20,029.69 is for Transport-focused work; £15,833.53 is for Parks and Green Spaces work; £1,616.15 is for Tree Planting. One of the S106 contributions are proposed to support projects set out in Item 6:

£6,269.44 of the 06/01644 / Former Megabowl Site, Brunel Way, Ashton is proposed to support AC5PO28 Dame Emily Park improvements delivery budget shortfalls.
- iii. All S106 agreements are legally bound to be spent according to the Purpose of the Contribution so can only be approved for projects which met these conditions.
- iii. None of the available S106 have any immediate or urgent time limit on their spend.

6. 2021 Stage 2 Full Project Proposals: for decision

Proposal 1: AC5PO30 Improvements to Audio and Visual accessibility of St Paul's Southville

Section 2a. Name of your group or organisation:

St Paul's Parochial Church Council

Section 2b. Your Organisation:

Briefly describe your organisation's core purpose and activities
(less than 100 words)

Our aims and purposes at St Paul's Parish Church Council (PCC), in accordance with Section 2 of the Parochial Church Councils (Powers) Measure 1956, to promote in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

We aim to be a beacon of God's love through being a centre:

- for worship, providing worship services / activities that allow members to express their faith.
- for mission through pastoral provision offering care and support, both in times of need and in everyday life to all in our church and wider community.

Local Highway Authority

Section 2c. Your Project:

i. Please describe the project you want to deliver (200 words maximum) (attach any plans, drawings etc as an appendix):

To ensure St Paul's Southville (a community building) is accessible to all users we are wanting to

improve the audio and visual system, including installing a hearing loop, improving visibility with cameras and additional screens. A new system would remove floor wires that currently are a hindrance to wheelchair users.

ii. where will it be delivered?

St Paul's Church, Coronation Road - SOUTHVILLE

2d(i): CIL-funded projects

How does your project support development by delivering:

(500 words maximum)

i. the provision, improvement, replacement, operation or maintenance of infrastructure:

This project will expand our provision for those who experience visual/hearing impairment and reduce physical barriers to wheelchair users and geographical barriers to those who are house-bound through quality live-streaming. Improving and replacing current equipment will provide a hearing loop. Higher quality / easily controlled sound through a digital sound desk and upgrading the microphones creating a more pleasant experience particularly for those with additional sensory needs. This equipment will also be more user friendly, with pre-settings enabling and therefore easier for individuals to be trained / run the equipment.

Additional screens, particularly for those on the south side of the building where the current sightline is poor, and the addition of cameras provide better visuals wherever someone might be seated/standing as well as a better user experience for those joining virtually. The additional software also means we are able to ensure we are displaying information that is more accessible with additional learning needs.

We are regularly asked if Occasion Offices (Weddings, baptisms and funerals) can be live-streamed to include loved ones in these significant life events who for various reasons cannot attend in person, to be able to do this would expand our pastoral care.

Being a well equipped space will help us to expand the opportunities to the community such as providing better concert facilities, free / low cost events such as film and games nights, enriching the lives of local people through social engagement and participation.

And/Or:

ii. address the demands that development places on the Area Committee area:

- Describe the demands placed by development that this project is addressing:
- What evidence of these demands is there? (Include any data evidence; local plans, surveys, Neighbourhood Development Plans)

In a densely populated area with high significant areas of deprivation this project seeks to provide a safe and accessible space for all, building social capital through social support, networks and participation, reciprocity and feelings of trust and safety.

We have evidence that this project is needed through:

- accessibility audit of site
- Feedback from members of the congregation identified as in protected groups (disability, age) regarding the provision, pastoral conversations with those wishing to include others in special services.
- Older population with warden controlled housing within the parish
- Increase in those living in poverty, (users of church Foodbank, pupil premium, Lower Super Output Area)
- Second Highest Area of Anti-Social Behaviour in Bristol outside the city centre

iii. How will this project address the demands you've identified? What are the chief benefits that the project is designed to deliver?

- Providing infrastructure for those with disabilities (including hidden disabilities), including the ability to participate in worship freely
- Providing a safe and welcoming space (in person and online) for those who might be experiencing social isolation.

2d(ii): S106-funded projects

Insert the S106 reference code(s); amount; purpose and expiry date: (this will be used to check that your project meets the terms of the S106 Legal Agreement)

Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution
How does your project meet the purpose of the S106 fund(s) and how does it address local needs and priorities?			

Section 2e. Describing Success:

How can you demonstrate that your proposed project will address the demands and needs you've identified? How will you measure and demonstrate positive changes to the Area Committee and to local communities?

Propose **at least one** and **up to three** outcomes and associated measurable indicators (up to 3 per Outcome) to describe the improvements your project will make

Outcome 1 Improvement to worship environment Questionnaire of participants experience 2 stage scoring system for before the works and after the projects is completed/

Outcome 2 Increase in Events and Activities Numbers of booking, number of users with protected status Collecting Data for events and user groups, particularly those participating from groups of protected status.

Section 3. Equalities, Inclusion and Public Sector Equality Duty

Both devolved Section 106 and CIL monies are the responsibility of Bristol City Council. Their use is covered by Bristol City Council's **Equality and Inclusion Policy and Strategy 2018–2023** and the **2010 Equality Act Public Sector Equality Duty** (see [Equalities policy - bristol.gov.uk](http://bristol.gov.uk/equalities-policy)).

All project proposals completing this proposal MUST attach a completed **Public Sector Equality Duty and Equalities Impact Assessment** to demonstrate how your project supports relevant elements of these policies.

Please tell us how your project has been designed to deliver positive impacts and mitigate any negative impacts on people with protected characteristics as set out in the 2010 Public Sector Equality Duty and identified Equalities communities within those protected characteristic categories.

See **Appendix 1** for the table template and see the Guidance for information about how to complete it.

Your Full Proposal will not be considered for funding without a completed Public Sector Equality Duty and Equalities Impact Assessment.

Section 3a. Public Sector Equality Duty and Equalities Impact Assessment	Tick to confirm
completed and attached	✓

Section 3b. **Equalities-led organisations:**

Tell us if at least half your organisation's board (trustees or directors) are:

	Y/N
Black, Asian and minority ethnic people	
LGBT people	
Disabled people	

Section 3c. **Disabled Access to Capital Projects:**

Please explain below how you will ensure that high quality access for Disabled people will be delivered by your project? Please note: your project will not be funded unless you can demonstrate how it will be fully accessible.

200 words maximum

As already stated in Section 2d (i) this project is to ensure that the church space is accessible, in particular to ensure that with hearing and visual impairment and additional learning needs are able to participate in worship and activities in the building. Wheelchair users are able to move uninhibited throughout the space by removing wires that are taped to the floor. Those who are unable to attend in person have access through digital means

Section 3d. **Involving the community**

How have you already, and how will you, involve the wider community with your project, including Equalities communities and groups with Protected Characteristics under the 2010 Equality Act?

100 words maximum

We have already received feedback from members of protected groups regarding our current provision and requests from members of the community, user groups regarding audio / visual and live-streaming requirements. Our desire as a church is provide more high quality activities for older members of the community and low income families such as film clubs, concerts and would consult with members of the community as well as other partner organisations regarding gaps in the current provision.

Section 4. **Project Delivery Details**

Section 4a. Land/Resource ownership. Please demonstrate your Project has permission to be delivered from any third-party owner of the land or resources it will impact on:

Land/Resource ownership

Who owns the land or resources your project will impact on?	BCC		
Have you got their permission to deliver this project?	Yes	✓	No
If “yes” please provide contact details	Name: Rev Jacqui Kean Tel: 07507851010 Email: revjacquikean@gmail.com		
If “no” please state when you will know .			
	Written confirmation of permission – please attach Agreed minutes December 2021, Agenda item 1		

Section 4b. Delivery Track record: what resources, skills, experience, knowledge, quality assurance processes and networks will your organisation use to successfully deliver the project? How will you deliver this project?

In 2016 St Pauls PCC managed a project to provide accessible space and toilets, facilities for the community and youth work, meeting rooms and prayer spaces. This project totaling £200, 000 was successfully managed financially and has provided excellent and well used space.

This current project we will instruct professional sound engineers to advise, purchase and install the new equipment. We will then have training provided for use and maintenance of equipment for all users.

Finance for ongoing maintenance will then be rolled into the fabric budget of the PCC.

Section 4c. Delivery timetable and key events/activities:

Please complete the table below to set out the key actions and events which you will deliver to complete your project and the anticipated time scales.

Month/Period/ Year:	January- March 23	Feb-May 23	May onwards						
Key Milestones:	Installatio n of equipment	Training of team	Feedback from protected groups						
			Developm ent of communit y projects using new equipment						

Section 4d. Project Delivery Budget

Project Expenditure		Project Funding Sources							
A. Capital Costs		Funding Sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested	Other funding - secured	source of funding	other funding - not secured	source of funding	when will this funding be secured?	Total Income
Equipment and installation	£27,994.33	£20,000		£8,000					£28,000
A. Total Project Capital Totals	£27,994.33	£20000		£8,000					£28,000
B. Revenue Costs		Funding Sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested*	Other funding - secured	source of funding	other funding - not secured	source of funding	when will this funding be secured?	Total Income
Project Revenue Totals	0	0	0	0	0	0	0	0	0
combined Capital & Revenue Totals (A + B)		£20,000	0	£8,000					£28,000

Section 4e. How would you manage delivery of your project if the Area Committee offers you less funding than you are requesting?

% reduction	Management of project
10%	project minus lapel microphones and led stage monitor
30%	project minus above and new projector and boom, downgrade screens
50%	project minus above delays camera installations

Section 4f. How have you arrived at your project costs?

Have you:

	Describe your approach
Obtained a range of quotes?	We have had quotes from 2 reputable audio visual companies, previously used or recommended by other churches who have carried out similar projects
How did you choose your final quote?	The knowledge of the company of our current equipment, local company who are able to provide ongoing support.
How have you calculated your revenue/maintenance costings?	Equipment maintenance is already accounted for in ongoing church accounts
Please provide evidence of the quotes you've obtained	Productions People (Quote PPJ4302) - March 2022 AudioVisuals Direct UK - August 21, due to revisit site again 15 Nov 22

4g. Public Sector Equality Duty

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Sex Women & girls	Once the project is completed, facilities with higher audio/visual/connective specifications provides a community space that other groups of protected characteristics would want to use. Gathering date on user groups	Addressing the need of community spaces and facilities to support the work of organisations/ agencies seeking to support those with protected characteristics.	Proving a high quality community safe space, with particular focus on pastoral care and well-being in the community, including those with protective characteristics	Becoming a community centre for the local area		
Age Older and young people	This provision is for both those who are registered disabled or those who are experiencing deterioration of hearing and sight due to age or health. The provision of a good sound system means additional activities can be provided that	Yes, provision for access and full participate in worship and other activities in the building and remotely	Yes,	Everybody participating in the same space, online interaction between those who are present in person and those joining virtually.		

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
	reduce isolation for the elderly (including Dementia friendly activities) as well as connecting digitally those those who are housebound or in end of life care. We will gather feedback from groups regarding user experience					
Disability Disabled people	Access through hearing loops, more screens and cameras to improve visual access, removal of barriers for wheelchair users, virtual connection for those who cannot attend in person. Disability awareness for whole community We will gather feedback from groups regarding user experience	Yes, provision for access and full participate in worship and other activities in the building	Yes	Everybody participating in the same space		

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Race Black & Minority Ethnic people	Once the project is completed, facilities with higher audio/visual/connective specifications provides a community space that other groups of protected characteristics would want to use.	Addressing the need of community spaces and facilities to support the work of organisations/ agencies seeking to support those with protected characteristics.	Proving a high quality community safe space, with particular focus on pastoral care and well-being in the community, including those with protective characteristics.			
Sexual Orientation and Gender Identity Lesbian, Gay, Bisexual and Transgender + people (LGBT+)	Once the project is completed, facilities with higher audio/visual/connective specifications provides a community space that other groups of protected characteristics would want to use. Gathering date on user groups	Addressing the need of community spaces and facilities to support the work of organisations/ agencies seeking to support those with protected characteristics.	Proving a high quality community safe space, with particular focus on pastoral care and well-being in the community, including those with protective characteristics.	Becoming a community centre for the local area		

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Pregnancy and maternity	Once the project is completed, facilities with higher audio/visual/connective specifications provides a community space that other groups of protected characteristics would want to use. Gathering date on user groups	Addressing the need of community spaces and facilities to support the work of organisations/ agencies seeking to support those with protected characteristics.	Providing a high quality community safe space, with particular focus on pastoral care and well-being in the community, including those with protective characteristics.	Becoming a community centre for the local area		
Religion or belief	To remove barriers from those in protected groups from fully participating in worship. To demonstrate the church's commitment to removing discriminatons and injustice inline with the values of the Chistian Faith. The building is used by Christians and the wider	This project ensures that all those who wish to attend worship at St Paul's are able to fully participate by removing barriers of poor sound, visuals, connectivity of physical barriers of wires.	This project will enhance the worship through providing better sound and visuals, allowing less disruption to services both in the building and	The building is used by Christians and the wider community, with many activities being a partnership between church and local community (i.e. foodbank, Craft group,		

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
	community, with many activities being a partnership between church and local community (i.e. foodbank, Craft group, gardening club)		those joining from home.	gardening club)		
marriage and civil partnership	Those requiring a marriage according to Rites of the Church of England - Marriage Act 1949. with subsequent amendments and related Acts: Immigration Act 2014, Marriage (Prohibited degrees of Relationship) Act 1986 Including Church of England Marriage Measure 2008 where marriages may be solemnized in churches,	It allows those to practise their religion, and be married in a religious ceremony, recognising the sacramental status of the occasion.	The ongoing provision of those who wish to enter marriage by rite of the church of England, having a religious ceremony.	The provision of marriage according to the Rites of the Church of England is part of the wider provision for marriage ceremonies across the city, working alongside the BCC Registrar		

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
	etc.in parishes with which a party has a qualifying connection. Enhanced audio/visuals and connectivity would enhance these services and allow loved ones to join virtually if they cannot be there in person.					
Other relevant communities of interest Eg: people who are looked after by the council; those with responsibilities as a carer; people disadvantaged by economic or social background	The church is currently engaging with many projects to tackle social-economic deprivation such as Foodbank, BS3 Pass-the Parcel, Bristol Churches Winter Night Shelter. We would like to expand this work to provide social and well-being spaces with community activities	Reducing the financial barrier for those on low-income from participating in social activities in the local community	Reducing isolation, providing opportunities for children of low-income families	Everybody participating in the same space		

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
	at low-cost / free, which having developed Audio/Visual equipment would enable. Measure the number of additional activities and those attending. We will work with local schools to target those families most in need.					

5. Summary:

n.	Summarise below how much you are requesting				£20,000
	CIL				£20,000
	S106 (complete table below)				
	Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution	

Recommendation:

- a. That the Area Committee considers the project proposal submitted and whether to approve full or partial funding to deliver this project or not;
- b. any conditions which it might want to place on the project

Proposal 2: AC5PO33 Mural on wall of Mail Marketing offices and accent to Malago Greenway

Section 2a. Name of your group or organisation: Friends of Bedminster station
Section 2b. Your Organisation: Briefly describe your organisation's core purpose and activities (less than 100 words) Keep the gardens clean and tidy as well as thriving in and around Bedminster station
Section 2c. Your Project: i. Please describe the project you want to deliver (200 words maximum) (attach any plans, drawings etc as an appendix): The Mail Marketing Site in the Malago Trading estate have kindly offered their external wall to be painted, as it has been tagged multiple times. They are happy to help out with the proceeding. The Mural will be dedicated to the community that keep the Malago safe, clean and friendly. ii. where will it be delivered? The Mail Marketing Site wall in the Malago Trading estate

2d(i): CIL-funded projects

See Guidance (Section 3: CIL Criteria): this is the place to set out how your project meets the **technical criteria** for use of CIL funding (2di & 2dii). Then describe how your project will address the issues you've identified and/or what improvements it will deliver.

**How does your project support development by delivering:
(500 words maximum)**

i.the provision, improvement, replacement, operation or maintenance of infrastructure:

It will improve the area and make the walk along that stretch of the river pleasant for everybody.

And/Or:

ii. address the demands that development places on the Area Committee area:

- Describe the demands placed by development that this project is addressing:
- What evidence of these demands is there? (Include any data evidence; local plans, surveys, Neighbourhood Development Plans)

iii. How will this project address the demands you've identified? What are the chief benefits that the project is designed to deliver?

It will bring colour and enjoyment for those who use the route, Children to School and Adults out and about.

2d(ii): S106-funded projects

Insert the S106 reference code(s); amount; purpose and expiry date: (this will be used to check that your project meets the terms of the S106 Legal Agreement)

Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution
How does your project meet the purpose of the S106 fund(s) and how does it address local needs and priorities?			

Section 2e. Describing Success:

How can you demonstrate that your proposed project will address the demands and needs you've identified? How will you measure and demonstrate positive changes to the Area Committee and to local communities?

Propose **at least one** and **up to three** outcomes and associated measurable indicators (up to 3 per Outcome) to describe the improvements your project will make

Write no more than 25 words for each Outcome. Please use SMART Indicators and concrete proposals to evidence achievement. This will be followed up in Project Monitoring			
Outcome	Description	Indicator or Measure	Proposed evidence
Outcome 1	Stop tagging	Less tagging	Less tagging
Outcome 2			
Outcome 3			

Section 3. Equalities, Inclusion and Public Sector Equality Duty

Both devolved Section 106 and CIL monies are the responsibility of Bristol City Council. Their use is covered by Bristol City Council's **Equality and Inclusion Policy and Strategy 2018–2023** and the **2010 Equality Act Public Sector Equality Duty** (see [Equalities policy - bristol.gov.uk](http://bristol.gov.uk)).

All project proposals completing this proposal **MUST** attach a completed **Public Sector Equality Duty and Equalities Impact Assessment** to demonstrate how your project supports relevant elements of these policies.

Please tell us how your project has been designed to deliver positive impacts and mitigate any negative impacts on people with protected characteristics as set out in the 2010 Public Sector Equality Duty and identified Equalities communities within those protected characteristic categories.

See **Appendix 1** for the table template and see the Guidance for information about how to complete it.

Your Full Proposal will not be considered for funding without a completed Public Sector Equality Duty and Equalities Impact Assessment.

Section 3a. Public Sector Equality Duty and Equalities Impact Assessment	Tick to confirm
completed and attached	y

Section 3b. **Equalities-led organisations:**

Tell us if at least half your organisation's board (trustees or directors) are:

	Y/N
Black, Asian and minority ethnic people	N
LGBT people	N
Disabled people	N

Section 3c. Disabled Access to Capital Projects:

Please explain below how you will ensure that high quality access for Disabled people will be delivered by your project? Please note: your project will not be funded unless you can demonstrate how it will be fully accessible.

200 words maximum

Everybody can enjoy the outdoor art.

Section 3d. Involving the community

How have you already, and how will you, involve the wider community with your project, including Equalities communities and groups with Protected Characteristics under the 2010 Equality Act?

100 words maximum

The community can enjoy the outcome and be part of the process.

Section 4. Project Delivery Details

Section 4a. Land/Resource ownership. Please demonstrate your Project has permission to be delivered from any third-party owner of the land or resources it will impact on:

Land/Resource ownership				
Who owns the land or resources your project will impact on?	Mail Marketing			
Have you got their permission to deliver this project?	Yes	Yes	No	

Section 4d. Project Delivery Budget

Project Expenditure		Project Funding Sources							
A. Capital Costs		Funding Sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested	Other funding - secured	source of funding	other funding - not secured	source of funding	when will this funding be secured?	Total Income
Artist costs	£6650	£6650							£6650
A. Total Project Capital Totals	£6650	£6650							£6650
B. Revenue Costs		Funding Sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested*	Other funding - secured	source of funding	other funding - not secured	source of funding	when will this funding be secured?	Total Income
Project Revenue Totals	0	0	0	0	0	0	0	0	0
combined Capital & Revenue Totals (A + B)	£6650	£6650							£6650

* Bristol City Council has already retained 33% of all relevant S106 contributions to support revenue costs

Section 4e. How would you manage delivery of your project if the Area Committee offers you less funding than you are requesting?

% reduction	Management of project
10%	
30%	
50%	

Section 4f. How have you arrived at your project costs?

Have you:

	Describe your approach
Obtained a range of quotes?	
How did you choose your final quote?	
How have you calculated your revenue/maintenance costings?	
Please provide evidence of the quotes you've obtained	

4g. Public Sector Equality Duty

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Sex Women & girls	Yes				No	
Age Older and young people	Yes				No	
Disability Disabled people	Yes				No	
Race Black & Minority Ethnic people	Yes				No	
Sexual Orientation and Gender Identity	Yes				No	

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Lesbian, Gay, Bisexual and Transgender + people (LGBT+)						
Pregnancy and maternity	Yes				No	
Religion or belief	Yes				No	
marriage and civil partnership	Yes				No	
Other relevant communities of interest	None				No	

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Eg: people who are looked after by the council; those with responsibilities as a carer; people disadvantaged by economic or social background						

5. Summary:

n.	Summarise below how much you are requesting	£6,650		
	CIL	£6,650		
	S106 (complete table below)	0		
	Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution

Recommendation:

- a. That the Area Committee considers the project proposal submitted and whether to approve full or partial funding to deliver this project or not**
- b. In particular, that this group will need to provide details of an Accountable Body to receive the funding as they are not an eligible group themselves in terms of their legal status. No funds would be released until an agreement is in place with a eligible organisation to hold the funds on their behalf**

Proposal 3: Improvements to Arnos Court Park footpath

Arnos Court Path Remedial Works

After Cllr Stone, Cllr Varney and Richard Fletcher visited the path works at Arnos Court Park in November 2022, a brief report was prepared along with costs, to carry out temporary works to alleviate the immediate issues temporarily and costs to complete a full macadam path in Spring 2022. In advance of the Area Committee meeting in November 2022, the below report was prepared, and costs summarised for both temporary and permanent path works:

The new path formed late summer 2022 was constructed using 100mm x 19 mm timber edging and timber pegs.

The path is approximately 1200mm wide and 140 meters long. Soil was cut away to form shallow trench 100mm deep. To reinforce the base of the path a 40mm grid force tiles were installed level with top of edging and filled with soil and see mix. In three locations at the bottom of the path 3 drainage pipes have been installed to disperse water running off the hill to the west of the path. It is understood that the water normally runs into a swale east of the path.

The current ground area at the start of the path leading up the hill appear to be heavily waterlogged and slippery under foot.

To provide a temporary fix it is suggested that –

- the grid force tiles should be removed and cleaned.
- All soil shall be removed down to the base of shallow trench and a new Geotextile membrane should be installed.
- Membrane should be staple fixed to side of existing board and overlaid with clean angular stone for a height of 50 to 60mm and compacted down to a firm base using a compactor plate. Ensure no fines percolate into the stone.
- Existing Salvaged 40mm grid force tiles should be re-laid true and level with top of board edging and backfilled with clean angular stone as before. Rubber mat shall be laid over and compactor plate reapplied

Initially we suggest that the path should receive some remedial repair as soon as possible and path is currently very slippery. At least 40m of the path should be considered at this stage.

Costs for this temporary remedial work is summarised below:

Item	Price Range	Rate	Quantity	Unit	Cost
Temporary path works (carried out Nov 2022)	variable	£ 2,785	1	each	£ 2,785
Total actual build			0	Sub-total	£ 2,785
High risk 25% (some elements not fully undetermined or adverse site issues)		0.25	1		£ 696
Deliver cost 15% (default)		0.15	1	each	£ 522
Total project budget			0	Total	£ 4,003

If we create a Tarmac macadam foot path 140m long and 1.2 meters wide the cost is estimated to be as summarised below:

Item	Price Range	Rate	Quantity	Unit	Cost
Macadam Path (new) 1.2m wide with PCC edge (to be carried out Spring 2023)		£ 170	140	metre run 1.2m wide	£ 23,800
Total actual build			0	Sub-total	£ 23,800
High risk 25% (some elements not fully undetermined or adverse site issues)		0.25	1		£ 5,950
Deliver cost 15% (default)		0.15	1	each	£ 4,463
Total project budget			0	Total	£ 34,213

Summary:

n.	Summarise below how much you are requesting			£38,216
	CIL			£38,216
	S106 (complete table below)			£0
	Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution

Recommendation:

- a. That the Area Committee considers the project proposal submitted and whether to approve full or partial funding to deliver this project or not; any conditions which it might want to place on the project

Proposal 4: 2023 Parks projects funding shortfalls

A number of proposals were approved at the 10th November AC5 Committee meeting that requested a CIL amount which fell short to the full delivery cost of the project. The Committee requested Parks to come back to this meeting with a request for the shortfall funding to enable the projects to be fully delivered:

List of projects to be awarded CIL/S106 funding								
Ward(s)	Proposal ref no.	Project Proposal Title	Project Delivery organisation <i>(AC must state what organisation they are asking to deliver the project or if there are a range of potential delivery organisations)</i>	Amount CIL allocated	Amount S106 allocated and the codes	Additional predicted inflation costs	Total amount including inflation costs	Additional cost comments
Bedminster	AC5PO3	Path for Ashton Vale Playing Fields	BCC Parks	£50,000		£11,880	£61,880	Additional costs due to continued predicted rising inflation costs over the next 2 years
Bedminster	AC5PO10	Bark Park accessibility improvements	BCC Parks	£13,500		£1,755	£15,255	Additional costs due to continued predicted rising inflation costs over the next 2 years

Brislington West	AC5PO6	Ecology and Access Enhancements to Arnos Court Park	BCC Parks	£7,000		£3,406	£10,406	Additional costs due to continued predicted rising inflation costs over the next 2 years
Multiple wards (Southville / Bedminster)	AC5PO29	Upgrades to Greville Smyth Park and Ashton Meadows	BCC Parks	£40,000	£13,330.57 (11/03097) Luckwell Club for improvements to recreational space and facilities at Greville Smyth Park		£22,713	Parks were only part supportive of this project (see details in Stage 2 Proposal). The cost of £22,713 is for an embankment slide including delivery costs
Southville	AC5PO28	Dame Emily Park improvements and upgrades	BCC Parks	£35,000	£4,027.61 (1/01851) 171 to 178 Coronation Road, Southville; £6,269.44 06/01644 / Former Megabowl Site, Brunel Way, Ashton:	£40,702 or £36,674.39 if Megabowl S106 is allocated to cover this shortfall	£79,730	Parks were only supportive of eligible / non-maintenance aspects of this project. Costed up, new fencing, fencing restoration and replacement swings cost estimate of £79,730 (including inflation costs)
Windmill Hill	AC5PO12	An all-abilities playpark and skate park for Victoria Park in phases	BCC Parks	£35,500		£4,615	£40,115	Additional costs due to continued predicted rising inflation costs over the next 2 years
Totals:					£17,358.18	£62,358	£230,099	

5. Summary:

n.	Summarise below how much you are requesting	£62,358		
	CIL	£62,358		
	S106 (complete table below)	£6,269.44		
	Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution

Recommendation:

a. That the Area Committee considers the funding shortfall requests set out and whether to approve full or partial funding or not; any conditions which the Committee wants to put in place

7. Equalities/Public Sector Equality Duty: Legal Information

When councillors decide how CIL and Section 106 is spent they should have due regard to the Public Sector Equality Duty that applies to all public bodies. This duty is contained in the Equality Act 2010 and came in to force on 6 April 2011. It replaces previous equality duties under the Sex Discrimination, Race Relations and Disability Discrimination Acts.

The duty means that councillors are required to have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited under the Act
- Promote equality of opportunity between different groups
- Foster good relations between people from different groups

The duty covers the following protected characteristics:

- Disability
- Sexual orientation
- Age
- Gender reassignment
- Religion and belief
- Sex
- Race
- Pregnancy and maternity

It also applies to marriage and civil partnership, but only in respect of the requirement to eliminate discrimination and harassment.