

## Parking Services Back Office Procurement Risk Register

Negative Risks that offer a threat to Parking Services Back Office Procurement and its Aims (Aim - Reduce Level of Risk)

Ref	Risk Description	Key Causes	Key Consequence	Status Open / Closed	Strategic Theme	Risk Category	Risk Owner	Key Mitigations	Direction of travel	Current Risk Level			Monetary Impact of Risk £k	Risk Tolerance			
										Likelihood	Impact	Risk Rating		Likelihood	Impact	Risk Rating	Date
1	Cabinet report not approved	Insufficient information provided	Parking Services will be unable to administer PCNs if not resolved.	O			Sarah Clark	Detailed report and presentation through key decision pathway process		1	5	5	>£15m PCN income	1	5	5	
2	Interim contract not in place in time	Delays in approval process or in drafting contract	Breach of procurement regs and reliance on supplier to continue 'at risk'	O			Sarah Clark	Business to prioritise drafting of call off agreement and supplier to prioritise completion of paperwork once cabinet approval received.		3	5	15	>£15m PCN income	2	5	10	
3	Long Term contract not retendered in time	Lack of internal resource in the business or support services	Breach of procurement regs until tender process completed	O			Sarah Clark	Resources to be secured to deliver project. Includes PMO, Procurement, ICT, Legal etc		3	5	15	>£15m PCN income	2	5	10	
4												0				0	
5												0				0	