

Eco Impact Checklist

Title of report: Parking Services Back Office Procurement				
Report author: Sarah Clark				
Anticipated date of key decision 4th April 2023				
Summary of proposals:				
<p>This ECO IA is being done to accompany a Key Decision Pathway report which seeks approvals regarding the procurement of Parking Services' back-office software which manages Penalty Charge Notices issued by the Council for parking, bus lane and clean air zone contraventions. The contract also supplies the smartphones and printers used by Civil Enforcement Officers to issue parking PCNs. The report seeks two approvals:</p>				
<p>1) To award an interim contract to our existing supplier for up to three years. 2) to undertake a full procurement process to award a new longer-term contract.</p>				
<p>The interim contract is to cover the time required to complete the tender process for the long-term contract and to implement new software and hardware, and to decommission the existing solution if necessary.</p>				
<p>Whilst there are obvious environmental benefits to enforcement, this proposal is purely in relation to the procurement of the software and hardware that is used to issue and manage the PCNs (noting that camera equipment for bus lanes and clean air zone is not covered by this contract). As such, there are no known new environmental impacts to the proposal.</p>				
<p>The service does include the use of smartphones and printers and these do have limited longevity and while batteries are rechargeable they do not last forever and do have to be replaced periodically. Tender requirements will place requirements on supplier to dispose of used equipment according to legislation and to recycle/reuse wherever possible.</p>				
Will the proposal impact on...	Yes/No	+ive or -ive	If Yes...	
			Briefly describe impact	Briefly describe Mitigation measures
Emission of Climate Changing Gases?	No			
Bristol's resilience to the effects of climate change?	No			
Consumption of non-renewable resources?	No			
Production, recycling or disposal of waste	No			
The appearance of the city?	No			
Pollution to land, water, or air?	No			

Wildlife and habitats?	No		
Consulted with: N/A			
Summary of impacts and Mitigation - <u>to go into the main Cabinet/ Council Report</u>			
<p>The environmental impact of these proposals is neutral, since it is a continuation of the current contract with no substantial change.</p> <p>The addition of issuing Penalty Charge Notices for the Clean Air Zone is potentially contributing to improvements in air quality in the city, (the income is ringfenced for transport improvement works) but that extension of the work of the team is not the subject of these proposals. It is likely that this will slightly increase the amount of equipment purchased through this contract.</p>			
Checklist completed by:			
Name:	Sarah Clark		
Dept.:	Traffic & Highways Maintenance		
Extension:	N/A		
Date:	03/02/2023		
Verified by Environmental Performance Team	Giles Liddell – Project Manager - Environmental		