

Decision Pathway – Report



PURPOSE: For reference

MEETING: Cabinet

DATE: 04 April 2023

TITLE	Corporate Risk Management Report – Q4 2022/23		
Ward(s)	City wide		
Authors: Risk and Insurance Senior Officers	Job title: Risk and Insurance Senior Officers		
Cabinet lead: Councillor Cheney - Deputy Mayor and Cabinet member for City Economy, Finance and Performance	Executive Director lead: Stephen Peacock - Chief Executive (Head of Paid Service)		
Proposal origin: BCC Staff			
Decision maker: For noting Decision forum: For noting			
Purpose of Report: 1. The report provides an update current significant strategic risks to achieving the Council’s objectives as set in the Corporate Strategy 2018-2023 and summarises progress in managing the risks and actions being taken as at Quarter 4 2022-23.			
Evidence Base: Context 1. The Corporate Risk Report (CRR) is a key document in the council’s approach to the management of risk; it captures strategic risks set out in the Corporate Strategy 2018-2023. It also provides a context through which Directorates construct their own high-level risk assessments and is used to inform decision making about business planning, budget setting, transformation and service delivery. 2. The CRR provides assurance to management and Members that Bristol City Council’s significant risks have been identified and arrangements are in place to manage those risks within the tolerance levels agreed. It should be noted that ‘risk’ by definition includes both threats and opportunities, which is reflected in the CRR. 3. The Accounts and Audit Regulations 2015 require that the council to have in place effective arrangements for the management of risk. These arrangements are reviewed each year and reported as part of the Annual Governance Statement (AGS). Ensuring that the Service Risk Registers (SRR), Directorate Risk Reports (DRR) and the Corporate Risk Reports (CRR) are soundly based will help the council to ensure it is anticipating and managing key risks to optimise the achievement of the council’s objectives and prioritise actions for managing those risks. 4. The registers and reports are a management tool. They need regular review to ensure that the occurrence of obstacles or events that may put individual’s safety at harm, impact upon service delivery and the council’s reputation are minimised, opportunities are maximised and when risks happen, they are managed effectively to minimise the impact. 5. The CRR summary of risks is attached to this report at Appendix A and is the latest position following a review by managers and Directors. Corporate Risk Report - Summary of Corporate Risks: 6. Cabinet are asked to note the CRR as a working summary report of the critical and significant risks from the Service Risk Registers as of March 2023. 7. The CRR sets out the critical, significant, and high rated threats and opportunity risks. All other business risks reside on the Service Risk Registers.			

8. Members of EDM’s reviewed the DRRs in March 2023 to form the CRR and the CRR was reviewed by CLB in March 2023. Cabinet are asked to accept the attached CRR as a working summary report of the critical and significant risks from the Service Risk Registers.

9. The Q4 22-23 Corporate Risk Report (CRR) as at March 2023 contained:

Threat Risks	Opportunity Risks	External / Contingency Risks
<ul style="list-style-type: none"> • 2 Critical risks • 20 High • 3 Medium • 1 Escalating from service risk registers • 2 Improving • 2 Deteriorating 	<ul style="list-style-type: none"> • 1 High 	<ul style="list-style-type: none"> • 1 Critical • 1 High • 1 Medium

10. A summary of risks (Threat and Opportunities) for this reporting period are set out below:

Threat Risks

11. There are two critical threat risks:

- ‘CRR13 - Financial Framework and Medium-Term Financial Plan (MTFP)’ The risk rating being $4*7 = 28$ critical threat risk. This risk is managed on the Resources Service Risk Register.
- ‘CRR15 - In-Year Financial Deficit’ The risk rating being $4*7 = 28$ critical threat risk. This risk is managed on the Resources Service Risk Register.

12. There are two improving threat risks within the report:

- ‘CRR12 - Emergency planning measures and resources overwhelmed by scope and scale of an emergency or incident faced by the council’ The risk rating being $2*4 = 14$ High Risk Level improving from a level of 21.
- ‘CRR39 - Adult and Social Care major provider/supplier failure’ The risk rating being $3*5 = 15$ High Risk Level improving from a level of 20.

13. There are two deteriorating threat risks within the report:

- ‘CRR45 - Failure to deliver statutory duty in respect of Children’ The risk rating being $4*5 = 20$ High Risk Level, deteriorating from a 15 High Risk Level.
- ‘CRR15 - In-Year Financial Deficit’ The risk rating being $4*7 = 28$ Critical Risk Level, deteriorating from a 21 High Risk Level.

External and Civil Contingency Risks

14. There is one critical external risk:

- ‘BCCC5 - Cost of Living Crisis impact on Citizens and Communities’. This risk has a risk rating of $3*7 = 21$ High Risk to $4*7 = 28$ Critical risk.

Additional Information:

- For more detail on individual risks and their management, please see the attached Appendix A.
- The closed risks are now reflected within individual risks across the Council’s Service Risk Registers.
- All risks on the CRR have management actions in place.
- It is not possible to eliminate the potential of failure entirely without significant financial and social costs. The challenge is to make every reasonable effort to mitigate and manage risks effectively, and where failure occurs, to learn and improve.
- Risks are escalated to the Corporate Risk Report (CRR) if the risk scores higher than a 20 or if a risk is determined by CLB to remain on the corporate risk report due to monitoring its significance to the councils aims and objective.

Cabinet Member / Officer Recommendations:

That Cabinet

1. Notes the current strategic risks and mitigating actions being taken to reduce to within tolerance.

Corporate Strategy alignment:

Managing risks are an integral element to the achievement of the BCC Corporate Strategy deliverables.

City Benefits:

Risk Management aims to maximise achievement of the council's aims and objectives by reducing the risks to those achievements and maximising possible opportunities that arise.

Consultation Details: none

Background Documents:

<https://democracy.bristol.gov.uk/documents/s28767/10 Appendix A - BD11378 - Risk Management Assurance Policy Jan 2019.pdf>

Revenue Cost	£	Source of Revenue Funding	Insert specific service budget name
Capital Cost	£	Source of Capital Funding	e.g. grant/ prudential borrowing etc.
One off cost <input type="checkbox"/>	Ongoing cost <input type="checkbox"/>	Saving Proposal <input type="checkbox"/>	Income generation proposal <input type="checkbox"/>

Required information to be completed by Financial/Legal/ICT/ HR partners:

1. Finance Advice: The CRR is a live document refreshed regularly following consultation across the organisation, and aims to provide assurance that the council's main risks have been identified and appropriate mitigations are in place to ensure they are managed within agreed tolerances. This includes, as set out in the annual budget report, measures to ensure appropriate financial provision for these risks is made through the budget planning process. The Council should ensure it has sufficient resource available to implement actions required to bring risks down to a tolerable level. This report highlights a number of critical financially related risks which will need to continue to be addressed and mitigated through planned improvements collectively owned by the leadership, refresh to the financial outlook through the MTFP, continued robust financial monitoring throughout the financial year, as well as the Council maintaining minimum reserves levels in line with the s151 officer review of financial risk in the budget taken in February 2023.

Finance Business Partner: Sarah Chodkiewicz, Head of Financial Management and Deputy S.151 Officer 17/04/2023

2. Legal Advice: The Corporate Risk Register enables the Council to monitor and manage identified risks and mitigations to ensure good governance and compliance with its statutory and other duties.

Advice will be given separately in relation to any specific legal issues that may arise from the risks identified.

Legal Team Leader: Nancy Rollason, Head of Legal Service, 17/04/2023

3. Implications on IT: The Digital Transformation Team remain committed to undertaking and/or supporting the mitigation activities pertaining to the service risks. We provided identified those LOB systems that pose the greatest risk and made their details available to be incorporated on the risk registers of the area that own them, this includes details inherent in the risk such as; Cyber Security, and IT Resilience whereby ownership and mitigation activity should be led by the responsible service areas and reported individually. Working with Risk colleagues we have supported the implementation of the new risk management software tool, which is now being utilised by all relevant colleagues.

IT Team Leader: IT Team Leader: Gavin Arbuckle, Head of Service Improvement and Performance 17/04/2023

4. HR Advice: No HR implications of the recommendation.

HR Partner: James Brereton, Head of HR 17/04/2023

EDM Sign-off	Resources EDM	15/03/2023
Cabinet Member sign-off	Cllr Cheney, Deputy Mayor and Cabinet member for City Economy, Finance and Performance	17/04/2023
For Key Decisions - Mayor's Office sign-off	N/A – information report for noting	

Appendix A – Further essential background / detail on the proposal Q4 Corporate Risk Report 2022-2023	YES
Appendix B – Details of consultation carried out - internal and external	NO
Appendix C – Summary of any engagement with scrutiny	NO
Appendix D – Risk assessment	NO
Appendix E – Equalities screening / impact assessment of proposal	NO
Appendix F – Eco-impact screening/ impact assessment of proposal	NO
Appendix G – Financial Advice	NO
Appendix H – Legal Advice	NO
Appendix I – Exempt Information	NO
Appendix J – HR advice	NO
Appendix K – ICT	NO
Appendix L – Procurement	NO