

## ACTION TRACKER – FOR DOWNS COMMITTEE 25 April 2023

Date of Meeting	Action Description	Holding Action	Deadline for Completion	Action Taken
28 Jun 2022	Investigate the issue around a resident installing a private driveway that is thought to be on Downs Committee owned land and provide an update at the next Committee meeting.	SS	28 Feb 2023	This issue is currently with the Parks Team and Legal Services.
28 Feb 2023	Transport and Parks Officers to attend a future meeting to brief the Committee on Pay and Display parking.	POR	25 April 2023	
28 Feb 2023	Discuss engagement with disadvantaged children for the Education and Engagement Strategy.	CT/AS	25 April 2023	
28 Feb 2023	Meet with the Chief Executive and Cabinet Member for Finance, Governance & Performance to discuss budget expectations for the Downs Committee and bring an update to the next meeting.	POR	25 April 2023	
25 Apr 2023	Provide an update on the Wildlife project's proposals around charging schools to take part in activities.	AS	12 June 2023	
25 Apr 2023	Share the job description for the Downs Manager with the Committee.	POR	12 June 2023	