

Equality Impact Assessment [version 2.12]



Title: Land Charges fees	
<input type="checkbox"/> Policy <input type="checkbox"/> Strategy <input type="checkbox"/> Function <input checked="" type="checkbox"/> Service <input type="checkbox"/> Other [please state]	<input type="checkbox"/> New <input checked="" type="checkbox"/> Already exists / review <input type="checkbox"/> Changing
Directorate: Resources	Lead Officer name: Niall Gannon
Service Area: Business Support Services	Lead Officer role: Head of Business Support Services

Step 1: What do we want to do?

The purpose of an Equality Impact Assessment is to assist decision makers in understanding the impact of proposals as part of their duties under the Equality Act 2010. Detailed guidance to support completion can be found here [Equality Impact Assessments \(EqIA\) \(sharepoint.com\)](#).

This assessment should be started at the beginning of the process by someone with a good knowledge of the proposal and service area, and sufficient influence over the proposal. It is good practice to take a team approach to completing the equality impact assessment. Please contact the [Equality and Inclusion Team](#) early for advice and feedback.

1.1 What are the aims and objectives/purpose of this proposal?

Briefly explain the purpose of the proposal and why it is needed. Describe who it is aimed at and the intended aims / outcomes. Where known also summarise the key actions you plan to undertake. Please use plain English, avoiding jargon and acronyms. Equality Impact Assessments are viewed by a wide range of people including decision-makers and the wider public.

Conveyancing (Con 29) residential searches to increase in cost from £52 to £75 (ex VAT), coinciding with Bristol's Local Land Charge (LLC1) Register fees transferring to the HM Land Registry in July 2023.

Background information:

- Purchasers of properties undertake Local Authority searches that consists of two elements, LLC1 and Con 29.
- Local Land Charge (LLC1) residential search fees are currently £52. This will reduce to £15 on transfer to HM Land Registry in July 2023.
- This proposal is to increase the residential Con 29 search fee from £52 to £75 from August 2023.
- Overall, for the purchasers, the combined land charges and Con 29 fee will similar before and after the Con 29 fees increase.
- Con 29 could be provided to the public from another organisation because Bristol City Council is offering this service in a competitive market.

1.2 Who will the proposal have the potential to affect?

<input type="checkbox"/> Bristol City Council workforce	<input checked="" type="checkbox"/> Service users	<input type="checkbox"/> The wider community
<input type="checkbox"/> Commissioned services	<input type="checkbox"/> City partners / Stakeholder organisations	
Additional comments:		

1.3 Will the proposal have an equality impact?

Could the proposal affect access levels of representation or participation in a service, or does it have the potential to change e.g. quality of life: health, education, or standard of living etc.?

If 'No' explain why you are sure there will be no equality impact, then skip steps 2-4 and request review by Equality and Inclusion Team.

If 'Yes' complete the rest of this assessment, or if you plan to complete the assessment at a later stage please state this clearly here and request review by the Equality and Inclusion Team.

<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	[please select]
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This charge will only apply to people who are purchasing property as the public pay for Local Land Charge searches and conveyancing information as part of property purchases. The cost of these searches is miniscule tens of pounds compared to the cost of property purchase which is hundreds of thousands of pounds.

The net impact on the public is minimal and they can choose to purchase the service elsewhere.

Step 5: Review

The Equality and Inclusion Team need at least five working days to comment and feedback on your EqIA. EqIAs should only be marked as reviewed when they provide sufficient information for decision-makers on the equalities impact of the proposal. Please seek feedback and review from the [Equality and Inclusion Team](#) before requesting sign off from your Director¹.

Equality and Inclusion Team Review: <i>Reviewed by Equality and Inclusion Team</i>	Director Sign-Off: Tim O’Gara
Date: 9/5/2023	Date: 10/5/23

¹ Review by the Equality and Inclusion Team confirms there is sufficient analysis for decision makers to consider the likely equality impacts at this stage. This is not an endorsement or approval of the proposal.