



Place Scrutiny Commission Action Sheet 2016/2017

Agenda Item	Title of Report/ Description	Action and Deadline	Responsible officer	Action taken and date completed
Action Sheet – 14th July 2016				
6	Public Forum	In response to the other transport concerns (including Metrobus works and coach parking) a position statement would be produced for the next meeting.	Johanna Holmes/ Peter Mann	<p>See position statement presented separately below (Appendix A)</p> <p>Officers asked at the meeting of the 20th September to confirm the timescale for the medium term plan.</p> <p>The medium-term arrangements for coach parking involve working with a third party who has land available and is willing to pilot a scheme. Ideally this will be resolved early in the new year to offset a loss of parking after Christmas at Cabot Circus.</p>
Action Sheet – 20th September 2016				

7	Public Forum	Concern was raised about the siting of the bus stop for Megabus. Officers had been working to resolve the issue and discussions would continue. An update was required for the next meeting		This information will be provided to Members as soon as it is available and will remain on the action sheet until this time.
8.	Work Programme	Increased cost of Prince Street Bridge project to be considered by relevant Scrutiny Commission or Audit Committee. Policy Officer Scrutiny to confirm relevant path	Johanna Holmes	The BC&R scrutiny commission discussed scrutiny of the Prince St Bridge repairs but were advised by the BC&R Strategic Director that the project and any scrutiny sit within 'Place'.
8.	Work Programme	Councillor Pearce to confirm the date the Arena would be discussed by the WOE Joint Scrutiny	Councillor Pearce	Cllr Pearce to confirm arrangements at the Commission Meeting as the item isn't currently showing on the WoE Joint Scrutiny Commission Forward Plan
8.	Work Programme	Impact of possible Metro Mayor elections would be considered over work programme. DSO to confirm legal advice re pre-election period	Samantha Mahony	Officers to report back on this as soon as possible.
9.	Local Flood Risk Management Strategy Update Report	Councillor Pearce and wider Commission requested design detail of Sustainable Urban Drainage features	Thomas Meyrick, John Roy	Officers have agreed with Cllr Pearce to set up a separate meeting. This is currently being actioned.
10.	Residents Parking Schemes Review	Comments to be formed into recommendations and discussed further by the party leads before submission to the consultation.	Johanna Holmes and Party Leads	Final comments are currently being agreed by Lead Members and will be sent on as agreed as soon as possible.
10	Residents Parking Schemes Review	To be added to the agenda for the next meeting including invitation to the Cabinet Member. To confirm to Councillors how they should lead the	Johanna Holmes and Transport Officers	The Cabinet Member for Transport is unable to attend the October Scrutiny

		review, the next stage of consultation, and how communities who wished to have a RPS can request one		<p>Commission meeting due to a prior engagement.</p> <p>Officers are enquiring if the Cabinet Member can attend the November meeting instead.</p>
11	Quarter 1 Place Directorate Performance Report	With reference to BCP092 [Increase the number of affordable homes delivered in Bristol] Officers were asked to confirm when the target for this measure was likely to be set.		<p>This information will be provided to Members as soon as is available.</p> <p>Action to be carried over</p>
11	Quarter 1 Place Directorate Performance Report	With reference to the <i>Delivery of a range of projects to support the development and viability of Bristol's High Streets and Local Centres</i> . Clarity was requested on what measurements were used. Also, Members asked for further information on the consultation that was due to commence in September		<p>The measurement used is Vacancy Rates within Bristol's High Streets and Local Centres. We use this information to compare ourselves against national data measurements. In August the national retail vacancy rate was 10.1%, Bristol average 7.4%.</p> <p>A consultation has started with businesses who are based on and around the High Streets in Avonmouth, Lawrence Weston, Shirehampton and Sea Mills (north). The consultation will feed into the High Streets and Local Centres Strand of the Port Communities Resilience Funding. A copy of the survey can be sent to Members if</p>

				required. Businesses from the 4 areas have also been invited to an event on 19th November where further consultation will be done with local residents, stakeholders and other interested parties.
11	Quarter 1 Place Directorate Performance Report	With reference to BCP151 [<i>Number of tourists to the City</i>],152 [<i>Number of visitors to Bristol Museums Galleries and Archives Service</i>] and 121 [<i>Increase the economic output measured by annual Gross Value Added (GVA) (£m)</i>] clarification was sought as to why a lower target had been set than achieved in previous year.	Alistair Reed / Laura Pye	The target for the museum visitor numbers was set lower because last year we had the Shaun the Sheep trail which we know from past experience increased our visitor figure by anything up to 200,000. Therefore the target remains at 1,000,000 for this year as we don't have that.
11	Quarter 1 Place Directorate Performance Report	Members requested the financial figures for the revenue budget against each of the Place directorate areas, performance against revenue budget (year to date). The Commission requested that this information be presented as part of the next report.		This information will be included as part of the Q2 Performance Monitoring Report in December. Action to be carried over until then.
Action Sheet – 17th October 2016				
4	Minutes of the previous meeting and Action Sheet	it was confirmed that the Prince Street Bridge project management and cost was within the remit of Place Scrutiny Commission. The item would be added to the January work programme subject to officer availability.	Johanna Holmes	
4	Minutes of the previous	Regarding concern raised about the siting of the		

	meeting and Action Sheet	bus stop for Megabus, officers continued to explore all of the options and had confirmed that Bond Street stop would continue to be utilised until Christmas at the least..		
6	Chair's Business	Report regarding the Long Ashton Park and Ride management to be provided when legally appropriate.	Peter Mann	
7	Public Forum	It was confirmed that Real Time Information had patchy mobile signal in Avonmouth as suggested. A further response would be sent to Councillor Alexander following the meeting.	Peter Mann	Provided via email to Councillor Don Alexander - Complete
9	Draft Corporate Strategy 2017-22, Business Plan 2017-18 and Medium Term Financial Plan 2017-18 - 2021-22	Various questions for response	Barra Mac Ruairi (for delegation)	