

# Resources Scrutiny Commission

21 November 2023



**Report of:** Service Director, Legal & Democratic Services

**Title:** Resources Scrutiny Commission annual business report 2023-24

**Ward:** N/A

**Officer presenting report:** Ian Hird, Scrutiny Adviser

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## Recommendations:

### The Resources Scrutiny Commission is asked to note:

1. The Commission's terms of reference.
2. The Chair and Vice-Chair for the 2023-24 municipal year.
3. The membership of the Commission for the 2023-24 municipal year.
4. The 2023-24 meeting dates.



## **1. Context and Proposal**

### **1.1 Terms of Reference of the Commission**

At its Annual Council meeting on 9 May 2023, the Full Council established this Scrutiny Commission with the following terms of reference:

#### **Terms of reference - Overview**

The role of the Commission is the overview and scrutiny in respect of the implementation of policies, decisions, performance and actions relating to the Resources Directorate with functions that include Legal, Finance, HR, ICT, Policy & Strategy, Procurement, Revenue and Benefits and Commercialisation.

1. To ensure that overview and scrutiny directly responds to corporate and public priorities, is used to drive service improvement, provides a focus for policy development and engages members of the public, key stakeholders and partner agencies.
2. To action the annual work programme set by the Overview and Scrutiny Management Board using the following framework:
3. Scrutiny of corporate plans and other major plan priorities within its remit with particular reference to those areas where targets are not being met or progress is slow;
4. Input to significant policy developments or service reviews;
5. Review and scrutiny of decisions made, or other action taken in connection with the discharge of any functions which are the responsibility of the Mayor/Executive, functions which are not the responsibility of the Mayor/Executive, and functions which are the responsibility of any other bodies the Council is authorised to scrutinise.
6. To make reports and recommendations to Full Council, the Mayor/Executive and/or any other body on matters within their remit and on matters which affect the authority's area or the inhabitants of that area and to monitor the response, implementation and impact of recommendations.
7. To work in collaboration with the Mayor/relevant Executive Member and receive updates from that member on key policy developments, decisions taken or to be taken and progress against corporate priorities.
8. To report to the Overview and Scrutiny Management Board on progress against the work programme and on any recommendations it makes.
9. To develop a budget review process and ensure that budget proposals are subject to rigorous challenge.

### **1.2 Membership of the Commission:**

Cllr Geoff Gollop (Chair)

Cllr Heather Mack (Vice Chair)

Cllr Mark Bradshaw

Cllr Martin Fodor  
Cllr Zoe Goodman  
Cllr John Goulandris  
Cllr Gary Hopkins  
Cllr Patrick McAllister  
Cllr Tim Rippington

### **1.3 2023-24 meeting dates**

- 5.00 pm, Tuesday 21 November 2023
- 2.30 pm, Friday 8 December 2023 - scrutiny of Council Tax Reduction Scheme review and budget consultation/proposals (part 1)
- 9.30 am, Friday 15 December 2023 - scrutiny of budget consultation/proposals (part 2)
- 4.00 pm, Tuesday 30 January 2024 - final scrutiny of budget proposals ahead of Budget Council meeting (part 1)
- 4.00 pm, Thursday 1 February 2024 - final scrutiny of budget proposals ahead of Budget Council meeting (part 2)

### **3. Legal and Resource Implications**

N/A

#### **Appendices:**

None

### **LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985**

#### **Background Papers:**

- Full Council agenda papers - 9 May 2023