

## Committee Model Working Group

### Decisions Log

Topic	Decision	Date	Note
Leader/Deputy Leader	Leader and Deputy Leader to be in place, appointed by Full Council. Roles and responsibilities to be confirmed at 14 <sup>th</sup> April 23 meeting.	270123	Some concerns about the 'strong' leader model
Key decision threshold	Details TBC. £500k minimum.	270123	Current political oversight of decisions to be maintained or increased.
Forward Plan	Forward plan (s) to be in place – details TBC.	270123	
Emergency Decision Making	Assume APR 15 and 16 will be replicated but to be agreed once more details of how the arrangements operate have been provided.	270123	
Officer Delegated Decisions (OEDs)	Chairs/VCs to be consulted on OEDs in advance. May be a requirement to publish them before the decision and introduce the option for Call In.	270123 240223	
Local Decision Making	To be confirmed after the substantive discussion on 26 <sup>th</sup> May 23.	270123	
Budget and Policy Framework	Deferred to a later meeting.	270123	Decision to be made after details of the policy committee structure is available.
Member Forum/Public Forum	To be retained in the new model and may be expanded e.g., more time.	270123	Some concerns about the right balance between managing the business of the meeting and enabling additional engagement. Chairs' discretion to manage the meeting remains key.
Petition Debates	CMWG to review the threshold and agree pathway for debate and responses.	270123	
Agenda Settings	Leads to be invited to agenda setting meetings – draft reports to be available.	270123	
Briefings	Chairs/VCs to attend current Cabinet Member briefings.  Details for briefings for Policy Committee Members TBC	270123 240223	
Scrutiny	All scrutiny functions to be incorporated into the Policy Committees, including task and finish/inquiry day activities.	240223	
Escalation Panel	To be included in the new model and established by Full Council. Its purpose will be to consider decisions made by Policy Committees based on the grounds set out in Article 14 of the Constitution. All other arrangements to be confirmed	240223	
Policy Development	The process for policy development needs further consideration. Should include use of task and finish groups/inquiry days.	240223	
Audit Committee	Role and remit to be considered at a later date.	240223	

Policy Committees	There will be seven Policy Committees based on the Council's Corporate Themes, all reporting to Full Council. With the exception that the 'Effective Organisational Development' theme would become the 'Strategy & Resources Policy Committee'. Further details to be agreed at the CMWG's meeting on 28th April 23.	310323	
Delegations	Full Council are able to delegate powers to Committees, who in turn can delegate powers to sub-Committees	310323	
Subcommittee Membership	Membership of Subgroups could be any Councillor and did not need to be taken from the parent body	310323	
Frequency of Policy Committees	That the indicative frequency of Policy Committees would be every 6-8 weeks dependent on business.	310323	
Subcommittees	That there would be standing Sub-Committees relating to Health and Budgets, reporting to the Communities and Public Health and Strategy and Resources Committee respectively.	280423	
Policy Committees	That there be 8 Policy Committees as follows: <ol style="list-style-type: none"> <li>1. Adult Social Care</li> <li>2. Children and Young People</li> <li>3. Economy and Skills</li> <li>4. Environment and Sustainability</li> <li>5. Homes and Housing Delivery</li> <li>6. Public Health and Communities</li> <li>7. Strategy and Resources</li> <li>8. Transport and Connectivity</li> </ol>	280423	
Chair/Vice-Chair	That the Chairs and Vice Chairs of all Committees in the Committee system would be appointed by Full Council.	280423	
Policy Committees	The Strategy and Resources Committee will have oversight of the Councils Corporate Finances and will be Chaired by the Leader of Council.	280423	
Policy Committees	The Strategy and Resources Committee does not have to exclusively be made up of Policy Committee Chairs, with appointments to be made by the Whips in due course.	280423	
Policy Committees	Risk and performance will be monitored by individual Policy Committees. The Strategy and Resources Committee will monitor corporate risk and performance.	280423	
Partnerships	That a further discussion on One City take place at the July meeting of the Committee Model Working Group, which would ask Members to confirm the arrangements for the 24/25 Municipal Year.	260523	
Local Decision Making	That the CMWG establish a Working Group to consider how to increase local decision making through the existing Area Committees. The Area Committees Working Group would aim to complete their review in autumn 23, and would provide progress updates at each meeting of the CMWG.	260523	
Partnerships	That further consideration to the approach to the Mayoral Commissions be considered at the July meeting of the Committee Model Working Group.	260523	
Escalation Panel	There must be 10 Member Signatories, from at least 2 Party Groups for a decision to be escalated.	300623	

Escalation Panel	That Escalation Panel Members must not have been involved in making the original decision.	300623	
Petitions	That petition debates could take place at both Policy Committees and Full Council. The respective thresholds would be 1000 and 3,500 signatures.	300623	
WECA	That Policy Chairs and Vice-Chairs will not be allowed to sit on WECA Scrutiny.	280723	
WECA	The Leader of the Council to represent the Council at formal WECA meetings and Joint Committees (subject to a clear threshold for decisions needed to report back to Full Council)	280723	
WECA	That Policy Chairs would attend WECA Advisory Boards on behalf of the Council.	280723	
Code of Conduct	That the comments from the Committee Model Working Group in relation to the LGA's model Code of Conduct be relayed to the Values and Ethics Sub Committee.	080923	
Member Officer Protocol	That the comments from the Committee Model Working Group in relation to the Members Officer Protocol tracked changes version be relayed to the Values and Ethics Sub Committee.	080923	
Officer Delegated Decisions	That the proposals in relation to officer delegated decisions be approved.	290923	
Emergency Decision Making	For the Council to replicate the current APR15 and APR16 provisions for Policy Committees following the proposals set out in the report.	290923	
Emergency Decision Making	For APR15s the Proper Officer will need to consult with the relevant Policy Committee Chair or Vice-Chair in their absence. All Members will be notified via email of the occurrence of the APR15.	290923	
Emergency Decision Making	For APR16s the Proper Officer will need the approval of the relevant Policy Committee Chair or Vice-Chair in their absence. All Members will be notified via email of the occurrence of the APR16.	290923	
Local Decision Making	The Committee agreed with the principle of a phased approach to the development of local decision-making options.	271023	
Local Decision Making	The Committee supported the phase 1 options for local decision making from May 2024. subject to replacing 'holding services to account' with 'receiving updates about service delivery.'	271023	
Local Decision Making	The Committee supported the phase 2 options for local decision making, which could potentially be considered in the future.	271023	
Constitution	The Committee support the proposal to incorporate the governance arrangements for the Downs Committee into Part 3 of the Councils Constitution.	271023	
Constitution	The Committee support the proposal to incorporate the governance arrangements for a Harbour Committee into Part 3 of the Council's Constitution.	271023	
Chair/Vice-Chair	The Chair of the Children & Young People Policy Committee would discharge the responsibilities of the Lead Member for Childrens Services.	271023	
Executive Objection Procedure	Retention of a process similar to the Executive Objection Procedure for senior officer appointments.	271023	

Public Forum	That Public Forum submissions should not be limited to those who live and work in Bristol.	271023	
Public Forum	That Public Forum questions for all committees (regular and policy) be limited to 3 questions, with a maximum of 2 supplementary questions overall.	271023	