

CIL & S106 2023, Full Proposal Part Two: Full Project Proposal Form

V1.00

Please use guidance to complete



FOR OFFICE USE ONLY	ID No:	Eligible: Y / N / Not complete	
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**Before completing please complete Part One: Eligibility Form Section 1:
Summary of the Proposal**

1a. Name of Project:

Notice Boards for Foxcote Road, Ashton, BS3

1b. Where do you plan to deliver your proposal: Area Committee (tick box)

AC1	Avonmouth & Lawrence Weston; Clifton, Clifton Down; Hotwells & Harbourside, Stoke Bishop; Westbury-on-Trym & Henleaze	
AC2	Bishopston & Ashley Down; Cotham; Horfield; Henbury & Brentry; Redland; Southmead	
AC3	Eastville; Frome Vale; Hillfields; Lockleaze	
AC4	Ashley; Central; Easton; Lawrence Hill; St George Central; St George Troopers Hill; St George West	
AC5	Bedminster; Brislington East; Brislington West; Knowle; Southville; Windmill Hill	X
AC6	Bishopsworth; Filwood; Hartcliffe & Withywood; Hengrove & Whitchurch; Stockwood	

1c. Ward and site(s): Bedminster and Foxcote Road

1d. Summarise the project you want to deliver: **(50 words maximum)**

Construction and erection of 2 wooden, lockable notice boards to increase social interaction/connectedness between residents; allow for consultations on larger future projects and to inspire other streets. This as an important first step in including all residents in discussions about how we would like to live in our street

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1e: Fund Sources	How much are you seeking?	
CIL	£	1,320
S106	£	
Total:	£	1,320

Section 2. Your Project details:

Section 2a. Name of your group or organisation:

Foxcote Road Residents Association

Section 2b. Your Organisation:

Briefly describe your organisation's core purpose and activities
(less than 100 words)

We are a Residents Association, comprising all the people over 16 years of age living in Foxcote Road, with the stated aims to:

1. Promote the interests of the people living in Foxcote Road, Ashton, Bristol, BS3 ("the Residents");
2. Identify local issues and seek solutions;
3. Facilitate social interaction between the Residents; and
4. Improve and protect the living environment for the benefit of the Residents

Section 2c. Your Project:

We wish to erect wooden notice boards at each end of our street similar to those in the attached quotation. Although we have a well-used Facebook page, there are Residents who do not have mobile phones and/or access to the internet.

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2d(i): CIL-funded projects

See Guidance (Section 3: CIL Criteria): this is the place to set out how your project meets the **technical criteria** for use of CIL funding (2di & 2dii). Then describe how your project will address the issues you've identified and/or what improvements it will deliver.

**How does your project support development by delivering:
(500 words maximum)**

i. the provision, improvement, replacement, operation or maintenance of infrastructure:

Provision of 2 no. Notice Boards (one at either end of the street) will improve communication between the Residents. This will build on the current digital presence (Foxcotians Facebook page) and reach more people. We are aware that not all Residents have mobile phones or internet access. It will enable us to share information on how Residents can offer support (which was a lifeline for many during the Lockdowns during the Covid pandemic); It will provide connection (especially for single/older households) and information about events and activities in the road and wider community – e.g. local choirs and Liveable Neighbourhood initiatives. We have been an active Playing Out road and also close the road for the annual Street Party and celebrations such as the late Queen's Jubilee. These have been welcomed and well supported and are open to all Residents, irrespective of age, sex, sexual orientation, race, physical ability, religious belief, or any other minority grouping. We have a songs evening in the Street over the Christmas holiday, and various window display events, including a very successful Window Advent Calendar. We hold an annual Greening-up day, when plants and seeds have been swapped. This has led, in particular, to an obvious improvement of amenity in the Road by way of a proliferation of window box and wall planter displays, and, more generally, to the knock-on beneficial environmental impact of more greenery and biodiversity, in accordance with the Local Nature Recovery Plan.

And/Or:

ii. address the demands that development places on the Area Committee area:

- Describe the demands placed by development that this project is addressing:
- What evidence of these demands is there? (Include any data evidence; local plans, surveys, Neighbourhood Development Plans)

iii. How will this project address the demands you've identified? What are the chief benefits that the project is designed to deliver?

See I above

2d(ii): S106-funded projects

Insert the S106 reference code(s); amount; purpose and expiry date: (this will be used to check that your project meets the terms of the S106 Legal Agreement)

Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution
N/A			

How does your project meet the purpose of the S106 fund(s) and how does it address local needs and priorities?

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Section 2e. Describing Success:

How can you demonstrate that your proposed project will address the demands and needs you've identified? How will you measure and demonstrate positive changes to the Area Committee and to local communities?

Propose **at least one** and **up to three** outcomes and associated measurable indicators (up to 3 per Outcome) to describe the improvements your project will make

Write no more than 25 words for each Outcome. Please use SMART Indicators and concrete proposals to evidence achievement. This will be followed up in Project Monitoring			
Outcome	Description	Indicator or Measure	Proposed evidence
Outcome 1	Extending the number and scope of activities	Increased participation by Residents in the planning of events	More activities/events each year

Please use guidance to complete

Outcome 2	Increased participation in Association	New active Members	Attendance at Street functions and the AGM
Outcome 3	Improving the amenity and environment on the Road	More planting and biodiversity	Increased numbers of window boxes and wall planters; more birds, insects and mammals (hedgehogs)

Section 3. Equalities, Inclusion and Public Sector Equality Duty

Both devolved Section 106 and CIL monies are the responsibility of Bristol City Council. Their use is covered by Bristol City Council's **Equality and Inclusion Policy and Strategy 2018–2023** and the **2010 Equality Act Public Sector Equality Duty** (see [Equalities policy - bristol.gov.uk](http://bristol.gov.uk/equalities-policy)).

All project proposals completing this proposal MUST attach a completed **Public Sector Equality Duty and Equalities Impact Assessment** to demonstrate how your project supports relevant elements of these policies.

Please tell us how your project has been designed to deliver positive impacts and mitigate any negative impacts on people with protected characteristics as set out in the 2010 Public Sector Equality Duty and identified Equalities communities within those protected characteristic categories.

See **Appendix 1** for the table template and see the Guidance for information about how to complete it.

Your Full Proposal will not be considered for funding without a completed Public Sector Equality Duty and Equalities Impact Assessment.

Section 3a. Public Sector Equality Duty and Equalities Impact Assessment	Tick to confirm
completed and attached	x

Section 3b. **Equalities-led organisations:**

Tell us if at least half your organisation's board (trustees or directors) are:

	Y/N
Black, Asian and minority ethnic people	
LGBT people	
Disabled people	

Section 3c. **Disabled Access to Capital Projects:**

Please explain below how you will ensure that high quality access for Disabled people will be delivered by your project? Please note: your project will not be funded unless you can demonstrate how it will be fully accessible.

200 words maximum

Generally, access is directly from the street/roadway. We ensure that easy access is afforded to our events with the specific needs of all residents and any guests in mind

Section 3d. **Involving the community**

How have you already, and how will you, involve the wider community with your project, including Equalities communities and groups with Protected Characteristics under the 2010 Equality Act?

The Residents are a diverse mix of ethnicities and sexual orientation. Everyone in the past has been included (As one example, a Somali family always attends the Annual Party and enters the competitions, such as the cake baking). The provision of the Notice Boards will continue and improve on this. We are not aware of any Residents who are not fluent in English, but will ensure provision is made for additional language notices, should this change

Section 4. Project Delivery Details

Section 4a. Land/Resource ownership. Please demonstrate your Project has permission to be delivered from any third-party owner of the land or resources it will impact on:

Land/Resource ownership			
Who owns the land or resources your project will impact on?			
Have you got their permission to deliver this project?	Yes	<input checked="" type="checkbox"/>	No
If "yes" please provide contact details	Name: John Lanfear, 8B, Duckmoor Road, Bristol, BS3 2EY and Paul O'Brien, Monarch House, 1-7 Smyth Road, Bristol, BS3 2BX Tel: Email:		
If "no" please state when you will know .	Written confirmation to follow		
	Written confirmation of permission – please attach		

Section 4b. Delivery Track record: what resources, skills, experience, knowledge, quality assurance processes and networks will your organisation use to successfully deliver the project? How will you deliver this project?

200 words maximum

We have already established the ground work for creating a successful social element to living in the Road and delivered successful events. The notice Boards will provide a means to ensure that we build on this by providing improved communication between Residents.

Section 4c. Delivery timetable and key events/activities:

Please complete the table below to set out the key actions and events which you will deliver to complete your project and the anticipated time scales.

Month/Period/ Year:	Spring 2024	Summer 2024	Summer 2024						
Key Milestones:	Order boards	Erect Boards	Start to use boards and						

Please use guidance to complete

			provide information						

Section 4d. Project Delivery Budget

Capital costs		Funding sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested	Other funding – secured	Source of funding	Other funding – not secured	Source of Funding	When will this funding be secured?	Total Income
Manufacture by Joinery Company	£1,200	£1,200							£1200
Fee for handling the funds	£120	£120							£120

Please use guidance to complete

A. Total Project Capital Totals									£1,320
Revenue Costs		Funding sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested*	Other funding – secured	Source of funding	Other funding – not secured	Source of Funding	When will this funding be secured?	Total Income
B. Total Revenue Costs									Nil
Combined Capital and Revenue Costs (A + B)									£1,320

* Bristol City Council has already retained 33% of all relevant S106 contributions to support revenue costs

Section 4e. How would you manage delivery of your project if the Area Committee offers you less funding than you are requesting?

% reduction	Management of project
10%	Would not be viable
30%	“ “ “ “
50%	Reduce to 1 no. Noticeboard

Section 4f. How have you arrived at your project costs?

Have you:

	Describe your approach
Obtained a range of quotes?	Yes - approached local carpenters and online research
How did you choose your final quote?	By high quality and like design – previous experience of this fairly niche area
How have you calculated your revenue/ maintenance costings?	Maintenance will be arranged as required in future and we shall carry our own fundraising at that time
Please provide evidence of the quotes you've obtained	Attached

Section 4g. CIL/S106 Payment release schedule

If your Full Proposal is approved, how would you like to have your funding released? BCC departments will arrange this with the Planning Obligations Officer.

Voluntary and Community Organisations: please complete the table below, fitting your payment requests with your project timetable.

	Funding request 1	Funding request 2	Funding request 3

Please use guidance to complete

	(Month & year)	(Month & year)	(Month & year)
Amount requested:	£1,320 – Feb 2024		
Total CIL/S106 funding:	£1,320		

Please return the completed form by email to: communities@bristol.gov.uk

By the deadline communicated to you by email.

We can no longer accept hand delivered application forms