

CIL & S106 2023, Full Proposal Part Two: Full Project Proposal Form

V1.00

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FOR OFFICE USE ONLY	ID No:	Eligible: Y / N / Not complete	
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**Before completing please complete Part One: Eligibility Form Section 1:
Summary of the Proposal**

1a. Name of Project:

Ashton Vale CYP- new media suite, heating, main hall flooring & ceiling

1b. Where do you plan to deliver your proposal: Area Committee (tick box)

AC1	Avonmouth & Lawrence Weston; Clifton, Clifton Down; Hotwells & Harbourside, Stoke Bishop; Westbury-on-Trym & Henleaze	
AC2	Bishopston & Ashley Down; Cotham; Horfield; Henbury & Brentry; Redland; Southmead	
AC3	Eastville; Frome Vale; Hillfields; Lockleaze	
AC4	Ashley; Central; Easton; Lawrence Hill; St George Central; St George Troopers Hill; St George West	
AC5	Bedminster; Brislington East; Brislington West; Knowle; Southville; Windmill Hill	x
AC6	Bishopsworth; Filwood; Hartcliffe & Withywood; Hengrove & Whitchurch; Stockwood	

1c. Ward and site(s): Bedminster Ward, Ashton Vale Club For Young People.

1d. Summarise the project you want to deliver: (50 words maximum)

To meet increased need and demand for our services (as a result of new housing development) we urgently need to improve our facilities at Ashton Vale CYP. We want to create a new media suite, upgrade our electric heating system and replace our main hall flooring and ceiling.

1e: Fund Sources	How much are you seeking?	
CIL	£	58,500
S106	£	0
Total:	£	58,500

Section 2. Your Project details:

Section 2a. Name of your group or organisation: Ashton Vale Club for Young People (AVCYP)

Section 2b. Your Organisation:

Briefly describe your organisation's core purpose and activities (less than 100 words)

Registered in 1996, Ashton Vale Club for Young People works with children and young people aged 8-19 and runs youth centre-based initiatives that improve health and wellbeing, enhance social cohesion and encourage success in education and employment. We run week-night youth club sessions and school holiday programmes. By engaging with our creative activities and sports, young people build confidence, resilience, self-esteem, and learn new skills. We provide a fun, caring environment to improve social interaction and self-development of our members. Our venue is also used during the daytime hours for older people's activities and intergenerational projects.

Section 2c. Your Project:

20% of children living in the Bedminster Ward live in poverty and lack access to positive opportunities and experiences outside of school. There is already a high need and demand for youth activities in Ashton Vale and Ashton Vale Club for Young People is the only youth club in the area. The recent £21m Ashton Rise Development includes 133 new homes. We need to improve our facilities and expand our offer to meet increased need and demand from the expanded community.

Ashton Vale Club for Young People is a safe and locally accessible space where young people (and the wider community) can access engaging and enjoyable activities such as sports, arts and games as well as intergenerational activities.

Our building is very well used and benefits from a large bright hall and back meeting room. It is a large building with the potential to run a variety of events. There is huge potential for us to open as a community space for wider community activities during the daytime when young people are at school.

The building has a main hall with pool, snooker, table tennis and darts. It has a separate rear downstairs room and large upstairs room. Outside we have a recently renovated floodlit outdoor hard-court pitch as well as a tuck shop, two kitchens and toilets, one with disabled access

Last year, thanks to generous CIL funding, we created a new outdoor fitness area to the front of our building that can be used by children age 11+ and adults of all ages. We are thrilled that

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these free of charge open access outdoor exercise facilities are already benefiting the entire Ashton Vale community.

In addition to our week-night youth club sessions, we also provide a school holiday club for the local community, providing activities and healthy food to young people who attend, focusing on young people receiving free school meals.

Through our Intergenerational work we bring together our youth club members and older people from the local community through fun intergenerational trips and activities.

For several years we have run a popular 'Silver Social' group for over 55's. This takes place every Tuesday from 10am-12pm at our Ashton Vale Club for Young People. Here, older people can enjoy the company of others over a hot drink and a chat. There are also games and activities available to try including board games, ping pong and pool plus.

We have also run a 'Walking Football' group for over 55s on a Monday daytime.

Through our longevity of delivery, being constantly there and freely accessible we are embedded and trusted within Ashton Vale. Our vision is for our club venue to become a vibrant, locally owned community hub which benefits the **entire** community.

If we can further improve the overall standard of facilities at Ashton Vale there would be potential to make more effective use of the club during the daytime when children and young people are at school. With improved facilities, we believe we can have a much more positive, wider community impact.

Improving our indoor facilities and heating system will bring huge benefits for local residents and help us to increase our community offer to meet the growing need and demand for our services as a result of new development in the area.

We wish to make the following improvements:

1/ Media Suite

We wish to create a new Media Suite at Ashton Vale Club for Young People. Here, young people and the wider community can use the computers, complete homework and CVs and carry out multimedia projects and activities.

2/ Heating System

Our current electric heating system is old, inefficient and not fit for purpose. This means our large building is cold, draughty and uncomfortable during the winter months. This has negative health implications and could also affect the fabric of the building. We want to upgrade our current electric heating system throughout the building to provide warmth and comfort for all who use Ashton Vale Club for Young People.

3/ Main hall flooring and ceiling with sensor lighting.

Our main hall is the most well-used room in the youth club building. It provides a chill out sofa area where young people can relax and enjoy playing games as well as pool, snooker, table tennis and darts. In recent years the room has been given a fresh lick of paint. We now need to complete the transformation with new flooring and ceiling, complete with sensor lighting.

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2d(i): CIL-funded projects

See Guidance (Section 3: CIL Criteria): this is the place to set out how your project meets the **technical criteria** for use of CIL funding (2di & 2dii). Then describe how your project will address the issues you've identified and/or what improvements it will deliver.

**How does your project support development by delivering:
(500 words maximum)**

i. The provision, improvement, replacement, operation or maintenance of infrastructure:

Ashton Vale CYP is vital community infrastructure needed to support development in Ashton Vale and needs improvement and investment to maximise community benefits. The club should be valued and supported as it makes a big difference for local young people and the wider community.

We will improve infrastructure by:

1/ Creating a Media Suite

Will be fully equipped with Wifi, work stations, computers, projector and podcasting equipment.

2/ Upgrading electric heating system

Remove and replace electric radiators with newer, more efficient models. Install main air conditioning unit in main room providing heating and cooling.

3/ Improving Main Hall

Remove and replace main hall flooring, renew ceiling tiles, install energy efficient sensor lighting.

And/Or:

ii. address the demands that development places on the Area Committee area:

- Describe the demands placed by development that this project is addressing:
- What evidence of these demands is there? (Include any data evidence; local plans, surveys, Neighbourhood Development Plans)

Other than Ashton Vale Club for Young People (AVCYP) there is **no other youth provision** in the area. There is an increased demand for our services as a result of development. This year AVCYP engaged with: 117 unique individuals and 848 contacts (despite the club being closed for essential refurbishments for 5 months)

AVCYP sits in the South of Bristol.

South Bristol has the highest: • Number of Local Super Output Areas (LSOAs) • Percentage of all children on Child Protection Plans (37%) • Looked after Children (41%) • 'In Need' Children (41%) • Percentage of children on free school meals • Levels of anti-social behaviour • Rising school exclusion rates and poor educational attainment • Increasing incidents and severity of anti-social behaviour (ASB) and Serious Youth Crime (SYC) - SYC has increased by 13% over 3 years

(Source Bristol City Council 2019)

The 'Ashton Rise' development created 133 new homes, bringing even more families to Ashton Vale. Featuring 40% social rent, this development places a demand on AVCYP, highlighting a need for improved facilities.

We wish to make these improvements:

New Media Suite- young people have requested a dedicated media suite at AVCYP. In today's world, multi-media activities are vitally important. However low-income households may be unable to afford access to technology at home. The media suite will be ideal for studying, research, watching films, gaming, music/ media work and community meetings.

Main Hall- The existing flooring is old, unattractive, worn uneven and unsafe. Ceiling tiles are in urgent need of replacing. Many are broken and a safety hazard as tiles could fall and hurt someone. The current ceiling lights are energy inefficient.

Heating- The UK Youth Safe Spaces Framework (for organisations working with young people,) states that youth clubs should have adequate heating.

Maintaining cold temperatures in buildings in winter places people at higher risk of developing respiratory and cardiovascular diseases- asthma attacks, infections, heart disease and strokes. Inadequate heating can also lead to damage to building fabric and exacerbate issues with damp and mould.

Ashton Vale lacks community facilities. Scaled back bus services mean residents have difficulty accessing activities and services outside of Ashton Vale. The number 23 bus was scrapped in April 2023. Many residents now have to walk more than half a mile to the nearest bus stop.

This is why AVCYP is so important for the local community.

iii. How will this project address the demands you've identified? What are the chief benefits that the project is designed to deliver?

Our project would bring significant benefits for adults and children in Ashton Vale, especially for those from low-income households who may be unable to afford access to technology or activities outside of school.

Benefits will include:

Media Suite-

- A new Multi-media suite will allow young people to broaden connection and understanding of the world, develop communication and technical skills, strengthen relationships and to seek support and information.
- This new media space will inspire young people through media activities, improving access to future employment opportunities, as well as helping the young people who access the Youth Club to explore the tech industry as a career option. The space can also host music activities and workshops.

Heating System-

Upgrading our electric heating system is about more than just keeping Ashton Vale Club for Young people warm. It's about improving efficiency, reducing bills, contributing to a greener planet and enhancing the overall comfort of the youth club.

Main Hall-

New flooring:

- Improve aesthetics
- Safer- less likely to have slips and trips.
- Easier to clean and maintain

Ceiling: Improve appearance, improve safety

New sensor lighting:

Energy efficient, reduces costs, improves security.

The above facility improvements will help us to increase our community offer to meet growing need and demand for our service as a result of new development.

2d(ii): S106-funded projects

Insert the S106 reference code(s); amount; purpose and expiry date: (this will be used to check that your project meets the terms of the S106 Legal Agreement)

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Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution
How does your project meet the purpose of the S106 fund(s) and how does it address local needs and priorities?			

Section 2e. Describing Success:

How can you demonstrate that your proposed project will address the demands and needs you've identified? How will you measure and demonstrate positive changes to the Area Committee and to local communities?

Propose **at least one** and **up to three** outcomes and associated measurable indicators (up to 3 per Outcome) to describe the improvements your project will make

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Write no more than 25 words for each Outcome. Please use SMART Indicators and concrete proposals to evidence achievement. This will be followed up in Project Monitoring			
Outcome	Description	Indicator or Measure	Proposed evidence
Outcome 1	An uplift in the number of people using the youth club.	Number of people attending youth club sessions, after school clubs, holiday clubs, community activities	Attendance registers CRM system
Outcome 2	The new media suite is regularly used.	Number of people using Media Suite and how often	Observations Photos Attendance data
Outcome 3	An improvement in the warmth of the building and decrease in energy costs.	Temperature Energy costs	Feedback- young people, other community members, youth club staff, volunteers Room thermometers Energy Bills

Section 3. Equalities, Inclusion and Public Sector Equality Duty

Both devolved Section 106 and CIL monies are the responsibility of Bristol City Council. Their use is covered by Bristol City Council’s **Equality and Inclusion Policy and Strategy 2018–2023** and the **2010 Equality Act Public Sector Equality Duty** (see [Equalities policy - bristol.gov.uk](http://bristol.gov.uk/equalities-policy)).

All project proposals completing this proposal **MUST** attach a completed **Public Sector Equality Duty and Equalities Impact Assessment** to demonstrate how your project supports relevant elements of these policies.

Please tell us how your project has been designed to deliver positive impacts and mitigate any negative impacts on people with protected characteristics as set out in the 2010 Public Sector Equality Duty and identified Equalities communities within those protected characteristic categories.

See **Appendix 1** for the table template and see the Guidance for information about how to complete it.

Your Full Proposal will not be considered for funding without a completed Public Sector Equality Duty and Equalities Impact Assessment.

Section 3a. Public Sector Equality Duty and Equalities Impact Assessment	Tick to confirm
completed and attached	x

Section 3b. **Equalities-led organisations:**

Tell us if at least half your organisation’s board (trustees or directors) are:

	Y/N
Black, Asian and minority ethnic people	N
LGBT people	N

Disabled people	N

Section 3c. **Disabled Access to Capital Projects:**

Please explain below how you will ensure that high quality access for Disabled people will be delivered by your project? Please note: your project will not be funded unless you can demonstrate how it will be fully accessible.

200 words maximum

The Ashton Vale club building already has disabled access. We have a disabled toilet and the entire ground floor plan of the youth club is all on one level so easily accessible. The outside area is flat with no steps and has a ramp leading to the outdoor sports court. The area to the front of the club is also on one level enabling easy disabled access to the new gym equipment. The new Media Suite will have wide doors installed and low-level workstations to ensure disabled access.

Section 3d. Involving the community

How have you already, and how will you, involve the wider community with your project, including Equalities communities and groups with Protected Characteristics under the 2010 Equality Act?

100 words maximum

We have consulted with young people and older people who use our youth club, parents and families. In 2023, a team from Turner and Townsend conducted thorough independent research and community consultation on our behalf. We have also involved local councillors, community groups, youth club staff and volunteers and collected feedback regarding how the club could be improved.

Our club is open to all irrespective of race, faith, religion, gender, gender identity, sexual orientation, age, disability and culture. Ashton Vale Club is a member of Young Bristol and we adhere to their policies and procedures including their Equal Opportunities Policy.

Section 4. Project Delivery Details

Section 4a. Land/Resource ownership. Please demonstrate your Project has permission to be delivered from any third-party owner of the land or resources it will impact on:

Land/Resource ownership			
Who owns the land or resources your project will impact on?	Young Bristol		
Have you got their permission to deliver this project?	Yes	x	No
If "yes" please provide contact details	Name: Lee Williams Tel: 0798 397 5136 Email: LW@youngbristol.com		

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If “no” please state when you will know .	
	Written confirmation of permission – please attach

Section 4b. Delivery Track record: what resources, skills, experience, knowledge, quality assurance processes and networks will your organisation use to successfully deliver the project? How will you deliver this project?

200 words maximum

Young Bristol own our land and operates Ashton Vale Club for Young People. Young Bristol is a charity with an outstanding record of supporting young people in Bristol for almost 95 years. They operate other Community Youth Clubs through being leaseholders of venues leased from Bristol City Council. They have owned Ashton Vale Club for many years and have been solely responsible for maintenance and upkeep of the building, as well as funding nightly open access youth work sessions. Over the years they have overseen a number of capital projects including a previous refurbishment of Ashton Vale Club and recently the BS14 Youth Club. Last year, with CIL funding, we installed new fencing and a new outdoor exercise area at AVCYP. We have built strong working relationships with skilled contractors. Our staff also have the knowledge and experience to oversee capital projects and ensure these are delivered to a high standard, on time and within budget. We follow Quality Assurance processes to prevent any problems during each project and reduce risk. We ensure that projects are well-managed and any quality issues are identified and rectified in a timely manner.

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Section 4c. Delivery timetable and key events/activities:										
Please complete the table below to set out the key actions and events which you will deliver to complete your project and the anticipated time scales.										
Month/Period/Year:	Period 1	Period 2	Period 3	Period 4	Period 5	Period 6	Period 7	Period 8		
Key Milestones:	1, Remove existing inadequate heating in main hall and dispose of. 2, Allow to install new efficient air source units.	3, Strip main hall floors of existing tiles, remove existing ceiling , 4, Install new suspended ceiling in main hall, to include grid low energy LED lighting.	5, Paint walls where needed in main hall 6, remove asbestos tiles in main hall	7. Following removal of asbestos tiles in main hall install new vinyl cap and cove floor colour TBC 8, install new ceiling tiles throughout main hall	1 Prepare Media Suite walls fill in holes make good to a flat finish. 2 Replace Media Suite ceiling vents redecorate.	3 Fit projector in media suite, supplied by client. 4 Install 14m of workstation in media suite Height TBC	5 Remove convector heater in media suite and replace 6 supply/ install altro floor in media suite with cap and cove. 7.Electrical works in media suite 4 x LED lights, 1 x PIR sensor for LED'S, 1 x ceiling socket.	8 Paint/decorate in media suite 9 Extend dado trunking in media suite with extra sockets 10 knock out for new media suite door way, install fire door with disabled access		

Section 4d. Project Delivery Budget

Capital costs		Funding sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested	Other funding – secured	Source of funding	Other funding – not secured	Source of Funding	When will this funding be secured?	Total Income
Main Hall	£56,391	£56,391							£56,391
Media Suite	£6,455	£2,109				£4,346	Funding apps.	June 2024	£6,455
A. Total Project Capital Totals	£62,846								
Revenue Costs		Funding sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested*	Other funding – secured	Source of funding	Other funding – not secured	Source of Funding	When will this funding be secured?	Total Income
B. Total Revenue Costs	0	0	0	0	0	0	0	0	0
Combined Capital and Revenue Costs (A + B)	£62,846	£58,500	0	0	0	£4,346			

* Bristol City Council has already retained 33% of all relevant S106 contributions to support revenue costs

Section 4e. How would you manage delivery of your project if the Area Committee offers you less funding than you are requesting?

% reduction	Management of project
10%	We would endeavour to raise additional funds to meet the shortfall
30%	We would be unable to complete the project
50%	We would be unable to complete the project

Section 4f. How have you arrived at your project costs?

Have you:

	Describe your approach
Obtained a range of quotes?	Yes we obtained written and verbal quotations from local companies.
How did you choose your final quote?	We looked carefully at the quotes and made a decision based not only on price/ value for money, but also on our positive previous experience of working with the company we chose
How have you calculated your revenue/ maintenance costings?	N/A- limited maintenance is required
Please provide evidence of the quotes you've obtained	3 quotes are attached.

Section 4g. CIL/S106 Payment release schedule

If your Full Proposal is approved, how would you like to have your funding released? BCC departments will arrange this with the Planning Obligations Officer.

Voluntary and Community Organisations: please complete the table below, fitting your payment requests with your project timetable.

	Funding request 1 (Month & year)	Funding request 2 (Month & year)	Funding request 3 (Month & year)
Amount requested:	£58,500		
Total CIL/S106 funding:	£58,500		

Please return the completed form by email to: communities@bristol.gov.uk

By the deadline communicated to you by email.

We can no longer accept hand delivered application forms

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