

CIL & S106 2023, Full Proposal Part Two: Full Project Proposal Form

V1.00

Please use guidance to complete



FOR OFFICE USE ONLY	ID No:	Eligible: Y / N / Not complete	
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**Before completing please complete Part One: Eligibility Form Section 1:
Summary of the Proposal**

1a. Name of Project:

Bedminster Station Mural

1b. Where do you plan to deliver your proposal: Area Committee (tick box)

AC1	Avonmouth & Lawrence Weston; Clifton, Clifton Down; Hotwells & Harbourside, Stoke Bishop; Westbury-on-Trym & Henleaze	
AC2	Bishopston & Ashley Down; Cotham; Horfield; Henbury & Brentry; Redland; Southmead	
AC3	Eastville; Frome Vale; Hillfields; Lockleaze	
AC4	Ashley; Central; Easton; Lawrence Hill; St George Central; St George Troopers Hill; St George West	
AC5	Bedminster; Brislington East; Brislington West; Knowle; Southville; Windmill Hill	X
AC6	Bishopsworth; Filwood; Hartcliffe & Withywood; Hengrove & Whitchurch; Stockwood	

1c. Ward and site(s): Windmill Hill and Southville ward boundary line (Bedminster Railway Station)

1d. Summarise the project you want to deliver: **(50 words maximum)**

Funding is required to replace the artwork in the underpass and create new artwork along the ramps at Bedminster Station, Bristol. This would be facilitated by Severnside Community Rail Partnership (CRP) in collaboration with GWR, Network Rail, Upfest (locally based street art organisation), station volunteers and local residents.

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1e: Fund Sources	How much are you seeking?	
CIL	£	26,000
S106	£	
Total:	£	26,000

Section 2. Your Project details:

Section 2a. Name of your group or organisation:

Sevenside Community Rail Partnership

Section 2b. Your Organisation:

Briefly describe your organisation's core purpose and activities (less than 100 words)

Sevenside Community Rail Partnership (CRP) brings together local groups and partners from the rail industry to deliver a wide range of activities to ensure local people get the most from their local railway and that stations provide a safe and welcoming environment. Activities include a volunteer station adoption programme, community art schemes at stations, confidence building trips for people with perceived barriers to rail travel, a school's programme of workshops, rail familiarisation trips curriculum linked resources, and work to improve integration with rail, bus and other modes of active travel.

Section 2c. Your Project:

Following consultation with station volunteers, residents and station users, we identified the need for new artwork in Bedminster Station to create a more welcoming environment and to encourage more people to make use of this community asset. This is particularly important with the new local housing developments and the increased pressure this would bring to the highways. We also acknowledged Bedminster's new title as 'Bristol's Art Quarter' and would like to welcome visitors into the area by encouraging the use of public transport with a vibrant and creative mural at the station.

The previous artworks were installed over 10+ years ago and have deteriorated. The recently installed CCTV system at the station gives us confidence that new art works will be protected from damage. As part of the project there will be promotional activity to encourage people to visit the area using public transport. We would like the station to reflect the creative reputation that Bedminster holds internationally as it welcomes new visitors. The station is also going to have more footfall from the 2,000 homes currently being built along the roads adjacent to the station, so we wish to make the station environment more vibrant and welcoming to counter current views of the station looking unkempt and feeling unsafe.

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The new artwork would be in the form of marine ply boards connected to cover the entire underpass (approximately 40mx2m), working around existing lighting and station wayfinding/safety signs. There will be digital mapping of the walls to correctly measure the space so that all signage and lighting is taken into consideration. The walls leading from the underpass up to the platforms will be spraypainted by hand, incorporating the design of the boards.

We will work with the established local steering group and local youth club to inform the artist's design, one that is culturally sensitive, welcoming, inclusive and reflective of the community.

Funding would cover the costs of commissioning the Upfest team to undertake artist management, artwork design, digital mapping, plus all materials such as paint, varnish and prime. Upfest have previously organised [Europe's largest Street Art Festival](#) around Bedminster and have extensive experience in large scale public street art, They are widely connected to well-known artists such as Inkie, Cheba, and Cheo. Having Upfest involved will enable a more ambitious project.

The work requires the removal of the current boards and then installation of the new work onto batons throughout the underpass. We have requested funds to cover the cost of rail approved engineers to undertake these works.

We have sought permissions from GWR and Network Rail. The outcome of a Property and Asset Management Surgery Request (PRAMS) meeting on 03/05/2023 was landlords' consent to instruct contractors to undertake the work. Following our site visit with the steering group, we had the following feedback from John Sullivan, GWR Asset Manager (Central) *'On what was discussed on the day GWR would support any recommendations of proposed work back to NR as none seemed intrusive or a structural risk.'*

Upon completion we would hold a press launch involving the wider community, funders, and all organisations involved to celebrate the new station artwork.

The project is managed by Severnside CRP and in collaboration with GWR, Upfest, Network Rail, Station volunteers and local residents. We would like to complete the works in 2024.

2d(i): CIL-funded projects

See Guidance (Section 3: CIL Criteria): this is the place to set out how your project meets the **technical criteria** for use of CIL funding (2di & 2dii). Then describe how your project will address the issues you've identified and/or what improvements it will deliver.

**How does your project support development by delivering:
(500 words maximum)**

The Bedminster Mural meets the criteria for use of CIL funding by improving infrastructure at Bedminster Railway Station which will significantly benefit the community by improving the station environment, create an opportunity for local creatives, support the local economy by collaborating with local organisation (Upfest) and encourage more people onto public transport.

Bedminster Station directly connects the community to many destinations such as Weston Super Mare, Cardiff, Severn Beach and Penzance. Despite being a popular station, the artwork through the underpass has deteriorated making the space feel unwelcoming and unloved. It does not reflect the creative scene of [Bristol's official Art District](#).

Sevenside Community Rail Partnership (CRP) were approached by the Friends of Bedminster Station volunteer group to improve the station environment following the recently installed CCTV which gave confidence that new artwork would be protected from damage. Refreshing the artwork gives the station a more contemporary and friendly atmosphere which in turn will make passengers feel safer and more likely to use it.

Once a steering group was brought together, it became more evident that there was support in the wider community and the Great Western Railway (GWR) station team to progress with the plans. The project has gathered support from a former local councillor for Windmill Hill and was agreed at a community meeting.

We anticipate the new housing developments on Bedminster Green and the station being located on the edge of a new Clean Air Zone will cause a significant increase of footfall over the coming years. By creating a more welcoming environment, we will be able to encourage more of the public to make use of the station and public transport.

The delivery of the project will be a collaboration between Sevenside CRP and Upfest. Both organisations have the skills and capacity to deliver a high-quality art scheme on time and in budget and have evidence across the city of similar successful schemes:

<https://www.upfest.co.uk/page/upfest-festival>

<https://sevenside-rail.org.uk/rail-art/>

<https://www.bbc.co.uk/news/uk-england-bristol-56454680>

All approvals and consents have been secured with Network Rail and GWR to enable the project to take place as soon as funding is secured.

And/Or:

ii. address the demands that development places on the Area Committee area:

- Describe the demands placed by development that this project is addressing:
- What evidence of these demands is there? (Include any data evidence; local plans, surveys, Neighbourhood Development Plans)

iii. How will this project address the demands you've identified? What are the chief benefits that the project is designed to deliver?

2d(ii): S106-funded projects

Insert the S106 reference code(s); amount; purpose and expiry date: (this will be used to check that your project meets the terms of the S106 Legal Agreement)

N/A

Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution
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How does your project meet the purpose of the S106 fund(s) and how does it address local needs and priorities?

Section 2e. Describing Success:

How can you demonstrate that your proposed project will address the demands and needs you've identified? How will you measure and demonstrate positive changes to the Area Committee and to local communities?

Propose **at least one** and **up to three** outcomes and associated measurable indicators (up to 3 per Outcome) to describe the improvements your project will make

Write no more than 25 words for each Outcome. Please use SMART Indicators and concrete proposals to evidence achievement. This will be followed up in Project Monitoring			
Outcome	Description	Indicator or Measure	Proposed evidence
Outcome 1	Providing visually attractive high-quality artwork improving the thoroughfare and raising the overall ambiance of the station	Positive stakeholder and community feedback	Written, recorded verbal and video evidence. Community survey responses.
Outcome 2	Supporting the local economy by commissioning local artists by working collaboratively with Bedminster based organisation Upfest	The creation of high-quality artwork by local people	Written, images and video evidence, including invoices provided by local artists / organisation with full address.
Outcome 3	Local people state they are more likely to use the station as a result of its improved ambiance	Increased station footfall in months following launch of artwork versus previous years	Passenger statistics provided by industry partners. Community survey responses.

Section 3. Equalities, Inclusion and Public Sector Equality Duty

Both devolved Section 106 and CIL monies are the responsibility of Bristol City Council. Their use is covered by Bristol City Council’s **Equality and Inclusion Policy and Strategy 2018–2023** and the **2010 Equality Act Public Sector Equality Duty** (see [Equalities policy - bristol.gov.uk](http://bristol.gov.uk/equalities-policy)).

All project proposals completing this proposal **MUST** attach a completed **Public Sector Equality Duty and Equalities Impact Assessment** to demonstrate how your project supports relevant elements of these policies.

Please tell us how your project has been designed to deliver positive impacts and mitigate any negative impacts on people with protected characteristics as set out in the 2010 Public Sector Equality Duty and identified Equalities communities within those protected characteristic categories.

See **Appendix 1** for the table template and see the Guidance for information about how to complete it.

Your Full Proposal will not be considered for funding without a completed Public Sector Equality Duty and Equalities Impact Assessment.

Section 3a. Public Sector Equality Duty and Equalities Impact Assessment	Tick to confirm
completed and attached	X

Section 3b. **Equalities-led organisations:**

Tell us if at least half your organisation’s board (trustees or directors) are:

	Y/N
Black, Asian and minority ethnic people	
LGBT people	
Disabled people	

Section 3c. **Disabled Access to Capital Projects:**

Please explain below how you will ensure that high quality access for Disabled people will be delivered by your project? Please note: your project will not be funded unless you can demonstrate how it will be fully accessible.

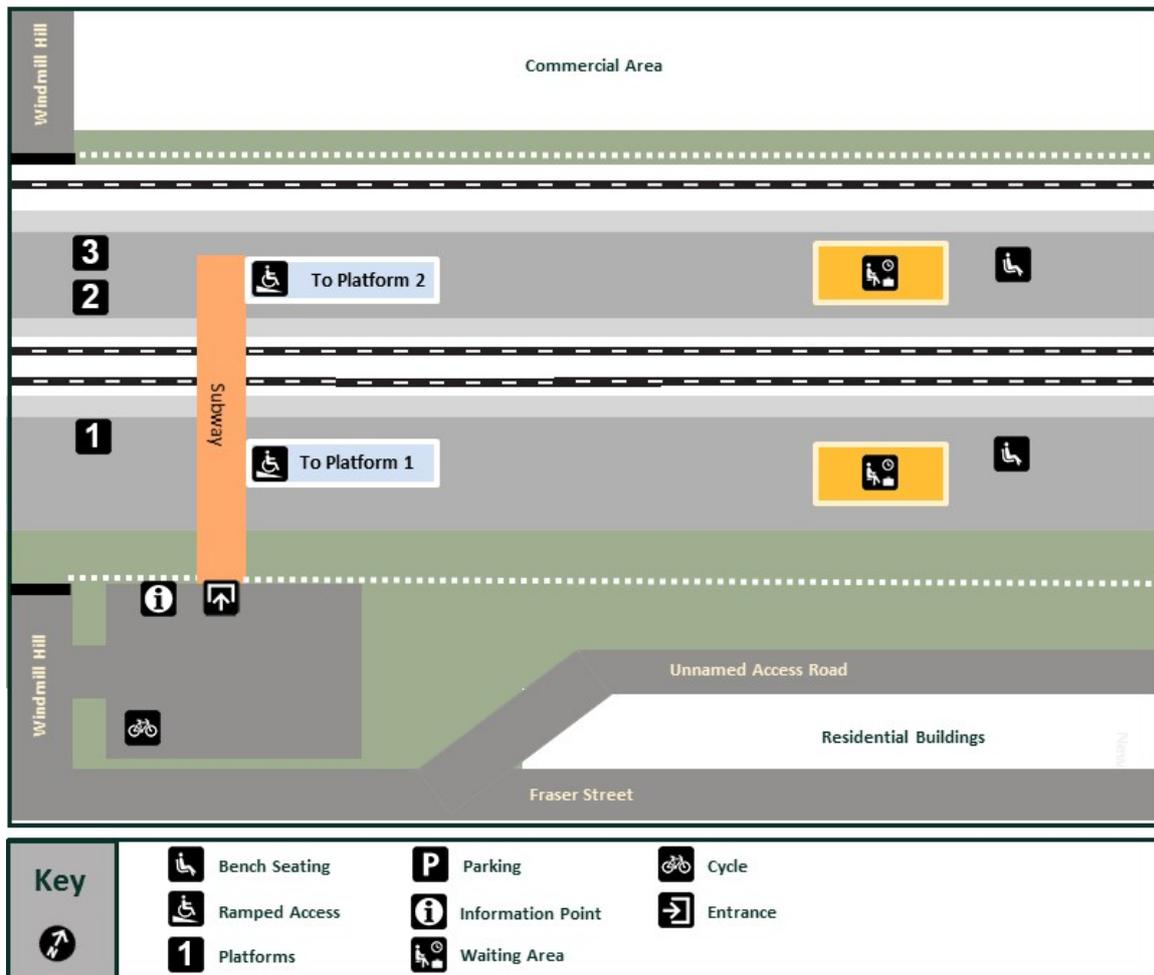
The artwork will be accessible for the public to view at any time without requiring the purchase of a ticket to access the station. Bedminster Station has step free

access to the entire site and up the ramps onto the platforms. See station map image.

In terms of access to the creative opportunity offered to the artist, Upfest have provided the following statement on their commissioning process:

'With regards to commissioning work our process involves providing a shortlist of suitably experienced artists who can meet the brief, to the client / stakeholders who make a final decision on who is selected. Upfest has worked with over 4,000 artists in the last 15 years so our knowledge of artists is vast, for the shortlist we provide we actively consider equal opportunities in the list we present and we pride ourselves on providing a diverse mix of artists. The list provided is always 50/50 gender split, and artists are never excluded based on age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race (including colour, nationality, and ethnic or national origin), religion or belief, sex and sexual orientation.'

Bedminster (BMT)



Station Map

Section 3d. Involving the community

How have you already, and how will you, involve the wider community with your project, including Equalities communities and groups with Protected Characteristics under the 2010 Equality Act?

This project has its own steering group consisting of members of Severnside CRP, GWR, Network Rail, Upfest, station volunteers and residents, updated verbally and via email. These communications will continue throughout the project. The steering group includes members with protected characteristics. The artwork design will be informed by the steering group and local youth club The Grove, who participated in a temporary art scheme at the station in 2022.

We regularly engage with Stand Against Racism and Inequality (SARI) led Public Transport Safety & Equalities Group meetings, GWR Accessibility mentors, and communities with barriers to rail travel to develop our projects.

Section 4. Project Delivery Details

Section 4a. Land/Resource ownership. Please demonstrate your Project has permission to be delivered from any third-party owner of the land or resources it will impact on:

Land/Resource ownership				
Who owns the land or resources your project will impact on?	Network Rail			
Have you got their permission to deliver this project?	Yes	X	No	
If “yes” please provide contact details	Name: Harriet Sergent Tel: 0345 711 4141 Email: harriet.sergent@networkrail.co.uk			
If “no” please state when you will know .				
	Written confirmation of permission – please attach See Property and Asset Management Surgery Request (PRAMS) document attached.			

Section 4b. Delivery Track record: what resources, skills, experience, knowledge, quality assurance processes and networks will your organisation use to successfully deliver the project? How will you deliver this project?

Sevenside Community Rail Partnership (CRP) is a Department for Transport (DfT) accredited community rail partnership. This is an annual process to ensure the Partnership meets the DfT's standards for appropriate operation.

Sevenside CRP has a long track record of successfully delivering art schemes in the railway stations across Bristol. Currently examples can be seen at Avonmouth, Sea Mills, Montpelier, Redland and Stapleton Road station.

The Partnership is experienced in obtaining relevant contents from landowner Network Rail (this project has already had approval from a Property and Asset Management Panel) and have a close working relationship with the station management team at GWR who deal with operational matters in terms of contractors being on-site to install artwork. There is a network of railway approved contractors able to undertake the installation and we will seek a best value quotation before instructing any contractor.

Having commissioned many local artists to create murals for local stations, the Partnership has strong links with local arts communities and understands their processes. We refer to Artist Union England rates to ensure artist receive a fair rate of pay for their work.

This scheme is in collaboration with Upfest, a well-established local organisation who have a successful record of hosting Europe's largest street festival in Bedminster. Their expertise in large scale murals, including preparation of spaces, risk assessments and after care will ensure the project is of high quality.

Please use guidance to complete

		Section 4c. Delivery timetable and key events/activities:									
		Please complete the table below to set out the key actions and events which you will deliver to complete your project and the anticipated time scales.									
Month/Period/Year:	Winter 2022	Spring/Summer 2023	Spring 2024	Spring/Summer 2024	Summer 2024	Summer 2024	Summer/Autumn 2024				
Key Milestones:	Steering group set up from initial consultations	Permissions granted by landlord, scope of project agreed and budgets. Applications for funding begin.	CIL Funding outcome.	Artist commissioned.	Walls prepared for install, existing boards removed by rail approved engineers.	New artwork installed & ramps painted	Launch, press releases, surveys and evaluation completed				

Section 4d. Project Delivery Budget

Capital costs		Funding sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested	Other funding – secured	Source of funding	Other funding – not secured	Source of Funding	When will this funding be secured?	Total Income
Facilitation, monitoring & Evaluation	£1183.20	£1183.20							£1183.20
Rail Approved Engineer for install	£6861.37	£6861.37							£6861.37
Upfest services (artwork design and creation, all materials, digital mapping and artist management)	£18000	£15955.43		£2044.57	Severnside Partnership project fund				£18000
Contingency	£2000	£2000							£2000
A. Total Project Capital Totals	£28044.57								£28044.57
Revenue Costs		Funding sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested*	Other funding – secured	Source of funding	Other funding – not secured	Source of Funding	When will this funding be secured?	Total Income
N/A									

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B. Total Revenue Costs									
Combined Capital and Revenue Costs (A + B)	£28044.57								

* Bristol City Council has already retained 33% of all relevant S106 contributions to support revenue costs

Section 4e. How would you manage delivery of your project if the Area Committee offers you less funding than you are requesting?

% reduction	Management of project
10%	It might be possible to split the project into phases, however the new artwork would be vulnerable if only half completed.
30%	It might be possible to split the project into phases, however the new artwork would be vulnerable if only half completed.
50%	It might be possible to split the project into phases, however the new artwork would be vulnerable if only half completed.

Section 4f. How have you arrived at your project costs?

Have you:

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	Describe your approach
Obtained a range of quotes?	Obtained via most reliable rail approved engineers (limited options) for guidance. Once funding secured other contractors will be approached to satisfy our purchasing policy.
How did you choose your final quote?	Reliability and availability of engineers from experience helped to inform final suitable quote
How have you calculated your revenue/ maintenance costings?	No revenue funds required. Agreement with Station team for minor upkeep (cleaning), previous experience of using corporate volunteer days to undertake any in-depth cleaning/tag removal required. Artwork will also be protected with anti-graffiti varnish.
Please provide evidence of the quotes you've obtained	Integral Quote attached with supporting documents.

Section 4g. CIL/S106 Payment release schedule

If your Full Proposal is approved, how would you like to have your funding released? BCC departments will arrange this with the Planning Obligations Officer.

Voluntary and Community Organisations: please complete the table below, fitting your payment requests with your project timetable.

	Funding request 1 (Month & year)	Funding request 2 (Month & year)	Funding request 3 (Month & year)
Amount requested:	£26000 April 2024		

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Total CIL/S106 funding:	£26000		
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Please return the completed form by email to: communities@bristol.gov.uk

By the deadline communicated to you by email.

We can no longer accept hand delivered application forms