

**Bristol City Council**  
**Minutes of the Health and Wellbeing Board**

**28 February 2024 at 2.30 pm**



**Board Members Present:** Helen Holland (Co-Chair) - present for the second part of the meeting, Hugh Evans - present for the second part of the meeting, Tim Keen, Vicky Marriott, Tim Poole, Rebecca Mear, Rebecca Dunn, Joe Poole, Steve Rea, Neil Turney, Fiona Tudge (substitute for Hannah Woodhouse) and Ros Cox (substitute for Colin Bradbury)

**Officers in Attendance:-**

Mark Allen-Richardson, Carol Slater (Head of Service Public Health) – chair for the first part of the meeting, Jeremy Livitt

**Presenters:** Agenda Item 9 – Julia Chappell, Agenda Item 10 – Cinta Faria, Agenda Item 11 – Jessica Horner and Ashley Bryant

**1. Welcome, Introductions and Safety Information**

In the absence of Councillor Helen Holland and Councillor Ellie King, Carol Slater chaired the meeting. Since she is an officer and not a formal Board member, the Health and Well Being Board Meeting was held as an informal meeting pending Councillor Holland's arrival later in the meeting when all formal Board decisions were made.

All parties introduced themselves and members were advised for the arrangements in the event of an emergency evacuation of City Hall.

**2. Apologies for Absence and Substitutions**

Apologies for absence were received from Councillor Helen Holland and Hugh Evans (for the first part of the meeting) and from Councillor Ellie King, Councillor Asher Craig, Mette Jakobsen, Christina Gray, Heather Williams and Penny Germon (for the duration of the meeting).

**3. Declarations of Interest**

There were no Declarations of Interest.



#### 4. Minutes of Previous Meeting held on 14th December 2023

**RESOLVED** – that the minutes of the meeting held on 14<sup>th</sup> December 2023 be confirmed as a correct record and signed by the Chair (following the arrival of Councillor Helen Holland as Chair for the meeting).

#### 5. Public Forum

The Committee noted the following Public Forum Statement from Neil Goldsmith (Chair) and Frances Robertson (Secretary) of the Cherington Road Neighbourhood Watch Residents' Group:

Proposal for a New (Replacement) Pharmacy at the Old Boots' Local Pharmacy Site, Southmead Road  
NHS PCSE Reference: CAS 264729-J7D3V2

Following the arrival of Councillor Helen Holland as Chair, the Board

**RESOLVED** - that the Health and Well Being Board expresses its support for the request for the proposed replacement pharmacy at the Old Boot's Local Pharmacy Site, Southmead Road.

**ACTION:** Carol Slater to write to the relevant organisation on behalf of the HWBB.

#### 6. Integrated Care Partnership Update (Verbal) - Councillor Helen Holland

Councillor Helen Holland gave details of the forthcoming items for discussion at the 29<sup>th</sup> February meeting of the BNSSG ICP as follows:

- Innovate Healthier Together Programme
- A presentation from SIRONA to ensure a partnership approach from the community sector to embed personalised care
- An all age mental health strategy
- A trauma informed pledge. In view of recent events in Bristol and those organisations trying to support these communities, this would assist in bringing those pledges to life.
- Organisations in the Community Development Sector were thanked for the role they had played in helping to reassure people. It was anticipated that there would be a substantial discussion on this issue. There had been a community reassurance meeting in Hartcliffe to ensure parents were helped to provide support to their children and with direct working with the community as needed. It was acknowledged that a sensitive discussion was required to ensure community groups also received the support they required.



## **7. University Hospitals Bristol, Weston NHS Trust and North Bristol NHS Trust moving to "Group Model" - Verbal - Rebecca Dunn, UHBW and Tim Keen**

Rebecca Dunn and Tim Keen provided a verbal report on this issue to the meeting as follows:

- The development of the group model had been announced for December 2023 which reflected a clear commitment to focus on improving access to care and outcomes
- A Joint Chief Executive appointment would follow in due course
- A piece of development work was under way but was estimated to take a couple of years
- A vision for a Joint Clinical Strategy would be published during March 2024 setting out a joint vision with clinical services being developed into as seamless and high quality as possible
- There was an elective care centre at Southmead to develop additional capacity. There would be 6500 more operations from Spring 2025 providing a state of the art new facility and which would be a fantastic new resource
- A Memorandum of Understanding would be developed between the two organisations. It was anticipated that this would have a significant impact on recruitment
- It was anticipated that there would be lots of opportunities for staff to work across three sites
- The new Chair and Chief Executive would be in place by Summer 2024

Following the appointment of the Chief Executive and Chair in the Summer of 2024, a further report on this issue would be brought back to the HWBB in September 2024.

**ACTION: Rebecca Dunn and Tim Kenn to bring back a report – Mark Richardson-Allen to note for the Forward Plan.**

## **8. CQC Assurance Update (Verbal) - Mette Jakobsen and Hugh Evans, Bristol City Council**

Due to the absence of Mette Jakobsen (for all of the meeting) and Hugh Evans (for most of the meeting), this item was deferred to a future HWBB meeting.

**ACTION: Mark Allen-Richardson to add to the Forward Plan for a future meeting.**

## **9. BNSSG All Age Mental Health Strategy - Julia Chappell, ICB - Papers Attached**

Julia Chappell introduced this item and made the following comments as part of her presentation and in response to comments made by Board Members:

- The Draft Strategy had previously been sent to Health and Well Being Board members. A recap of priorities was provided here
- All systems were required to have a strategy but would need to assess how to work together as partners



- This was an all age strategy providing mental wellbeing to those with complex lifelong needs. It complemented the existing strategy rather than replacing it
- The Draft Strategy linking provision to community health had been developed in 2019, paused due to COVID and then recommenced. The development of the draft strategy had been overseen by a steering group
- Six ambitions had been developed – holistic care, prevention and early help, quality treatment, sustainable systems, advancing equalities, providing a great place to work
- The strategy needed to be underpinned by tackling issues related to wider social and economic conditions to create wellbeing. Following the input of nearly 300 people, the draft document would be published
- The final documents had been endorsed and following substantial feedback, there had been a shift to focus on prevention
- Specific sub-groups would finalise the Action Plan
- There was a lot of national data which had been used to inform the strategy but it was acknowledged that local information could be improved
- The evidence base for the expected impact of services was important
- The goal was to dovetail all strategies within the BNSSG area

Board Members made the following comments:

- It was a good piece of work to bring together and managing stakeholders. It read nicely and was clearly laid out. It would also be helpful for the plans which were referenced in the report to be made available
- Christina Gray had contributed to this strategy and endorsed this work
- The work on the development of a Mental Health In Patient Bed was encouraging
- The combination of prevention and health promotion in the report was good to see
- There was a need for a wide evidence base to show cause and effect. A qualitative base was routinely used for this

The report indicated that:

- (1) The strategy is being submitted to the North Somerset and South Gloucestershire Health and Well Being Boards and the Integrated Care Partnership Board for endorsement
- (2) The Mental Health Learning Disability and Autism Health Care Improvement Group (MH LD&A HCIG) will implement and monitor the strategy through a combination of an action plan and the annual refreshes of the Joint Forward Plan with an annual report on progress also being shared with the Integrated Care Partnership Board.

**RESOLVED - that the Health and Well Being Board endorses the final version of the strategy following the engagement indicated in the report.**

ACTION: Julia Chappell



## 10 Joint Forward Plan - Cintia Faria, ICB - Paper Attached

Cintia Faria gave a presentation on this report and made the following comments:

- The presentation had previously been given to the HWBB. A few key issues were included as a reminder to Board members
- The production of a Joint Forward Plan was a national requirement with every integrated system being co-ordinated by the ICP
- The framework included Joint Health and Wellbeing Strategies to be reviewed annually before the start of each financial year and with further iterations developing operational planning and deliverables
- The purpose of the JFP was set out and included addressing the physical and mental health needs of the population as part of the ICS Strategy
- This was delivery focused and ensuring that all plans are clear. A review of the process has provided us with a new opportunity to ensure that the service was aligned with the strategy and contributed to it
- In December 2023 all plans had been collated and had been provided in a link which was sent to all Board Members mapping all the different programmes, how they contribute to the ICS. A full version was used for submission to internal processes
- Discussions were taking place with the communications team to map different plans and create a micro site with high levels of accessible summary of plans, graphics and video content. Any feedback on this would be welcomed. A shorter visual version of this would be prepared to show how the strategy and JFP aligned
- Following the submission in March 2024, there would be an analysis of the first year following the publication of the last published plan. Local partners, including Health Improvement Groups, had engaged via relevant programmes. Following review and approval on 7<sup>th</sup> March 2024 meeting, a deadline of 15<sup>th</sup> March 2024 had been set prior to anticipated publication for 28<sup>th</sup> March 2024.
- Health care structure groups were set out in the document and included key areas of public health prevention such as vaccination women's health and sexual health and which reflected the integration of services in the plan
- The ICB was required to consult with local authorities on the Bristol, North Somerset and South Gloucestershire plans and with public consultation only if there was significant change which was not anticipated
- It was anticipated that each programme would continue to complete each relevant consultation as part of their transformation plans and to encourage HWBB members to provide feedback by 15<sup>th</sup> March 2024

Board members made the following points and in response to Board Member's questions, Cintia Faria gave responses:

- Section 2 could be an area of focus since this was led by Public Health



- It was noted that equalities and environmental impacts were important
- A great deal of feedback was being provided on the visual tool which would assist in demonstrating how the plans were integrated and how they could be presented in a different way
- It was acknowledged that smoking prevention could be improved by a more thematic approach to show what was planned
- This document was a long-term commitment and would be developed to ensure it contained review cycles. A dashboard was being developed to ensure monitoring and assess the impact of plans
- Work was being carried out to develop partnership working
- The development of a more cohesive structure would help support engagement and ensure that organisations responded to the requirements of the JFP rather than what they can provide individually
- The document needed to be approved by the ICP Board

A copy of the Joint Forward Plan (JFP Full Document and Deliverables) would be provided by Cintia Faria and sent to all HWBB members.

**ACTION: Jeremy Livitt to send to all HWBB members**

## **11 Health Protection Annual Report - Jessica Horner and Ashley Bryant, Bristol City Council - Papers Attached**

Jessica Horner and Ashley Bryant gave a presentation which included the following points:

- The report covered the period from 1<sup>st</sup> April 2022 to 31<sup>st</sup> March 2023 and provided an overview of health protection in Bristol including immunisations, screening and sexual health
- There had been successful delivery in some areas such as the COVID vaccine and influenza vaccines but with increases in influenza
- Rates of bowel screening had improved although still not as high as levels in the South West and nationally. Further targeted communication was being provided to improve this
- Breast and cancer screening no longer affected by the COVID backlog
- There had been an increase in certain areas such as cases of gonorrhoea and other STI's
- Following an increase in the number of cases of tuberculosis, a local action plan for TB was being developed. The numbers in Bristol were higher than the national average.
- There remained concerns in certain areas, such as the continued COVID-19 backlog, the levels of cases of measles and the numbers of MMR vaccines being given
- A section dealt with a range of global health issues
- There was continuing work to address pollution and to tackle issues such as the emissions from domestic wood burning which had increased
- Successes and priorities were set out looking forward and back
- Work was taking place to re-establish an integrated sexual health needs service



- Some statistics were available on a Bristol specific basis, whilst others were more closely linked to the BNSSG or South West areas

In response to Board Member's questions, the following points were made:

- More specific services, such as those for highly infectious diseases could be indicated in future
- The change in TB rates was an interesting example of why continued focus was required – after a high level of focus in 2014, rates had decreased by 2017 and now had increased once more
- Monkey pox was not included in the report which did not cover the most recent period. It was likely that this would feature significantly in next year's annual report
- Work at local level was required in certain areas – for example, some more affluent areas where people actively chose not to be vaccinated

Rebecca Mear referred to the Bristol Refugee and Asylum Partnership Group (BRASP) and suggested that refugee and asylum seeker health could be connected with this – link

[www.voscur.org/brasp](http://www.voscur.org/brasp)

**ACTION: Carol Slater to investigate and take any necessary action**

It was also noted that HWBB members should be reminded to send any comments on the Health Protection Annual Report to Jessica Horner/Ashley Bryant by 8<sup>th</sup> March 2024.

**ACTION: Jeremy Livitt**

## **12 Any Other Business - Local Food Fund and Tobacco Control Work Verbal Updates - Mark Allen-Richardson**

ANY OTHER BUSINESS – Mark Allen-Richardson

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### Local Food Fund

This organisation fund raised through businesses across Bristol and re-allocated resources through Quartet via a Citizens Panel. Details of a campaign page were provided.

[www.bristollocalfund.com/donate](http://www.bristollocalfund.com/donate) **ACTION: Jeremy Livitt to send details to HWBB members**

### Tobacco Control

Following the introduction of Government legislation concerning a smoke-free generation, children will never be legally sold tobacco. A programme for smokers would offer vaping starter kits for smoking combined with measures to reduce availability for children. More funding for this had been indicated and it was hoped that this would be received. A great deal of work on this had been carried out by Trading Standards to tackle crime and smuggling, as well as smoking cessation through the "Stopping the Start" scheme.

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### One City Plan Workforce

This was linked to the South West MARMOT region. A summit for employment would be held at an event on 13<sup>th</sup> March 2024 in Exeter. A link would be sent round to HWW members. **ACTION: Mark Allen-Richardson to provide a link to the event in Exeter, Jeremy Livitt to send to HWBB members.**

### International Women's Day

A panel would be taking place at 12.15pm on Friday 1<sup>st</sup> March 2024 in the Bordeaux Room, City Hall. Penny Gane would act as lead with Councillor Helen Holland in attendance. **ACTION: Mark Allen-Richardson to provide a link, Jeremy Livitt to send to HWBB members**

## **13 Health and Well Being Board Forward Plan - FOR INFORMATION**

Members noted the HWBB Forward Plan for information.

## **14 Date of Next Meeting**

It was noted that the next formal Board meeting was scheduled to be held at 2.30pm on Wednesday 26<sup>th</sup> June 2024 in the Bordeaux Room, City Hall, College Green, Bristol.

The meeting ended at 4.15 pm

**CHAIR** \_\_\_\_\_

