



Business Change & Resources Scrutiny Commission Action Tracker 2016/2017

Agenda Item	Title of Report/ Description	Action required and deadline	Responsible officer	Action taken and date completed
BC&RSC Actions 24 November 2016				
5	Action Sheet	<ul style="list-style-type: none"> • <i>Web Browser</i> Officers to confirm most suitable option available for councillors to access the internet via iPads • <i>Income Generation</i> Scrutiny Officers to provide a summary of income generation items considered at Scrutiny Commissions. Officers to provide an update on income generation work progressed in the cross council working group. 	<p>Richard Billingham</p> <p>Johanna Holmes</p> <p>Anabel Scholes</p>	<p>Officers will provide an up-date to Members at the meeting</p> <p>This information is currently being collated and will be sent to Members in due course</p> <p>This will be communicated to Members as soon as an up-date is available</p>
9	Business Change Period 5 Finance report	<ul style="list-style-type: none"> • <i>HR benchmarking</i> Officers to share concerns HR benchmarking concerns with SLT • <i>Finance Savings</i> Officers to confirm how many people work in each of the areas listed under the revised finance structure 	<p>Anna Klonowski</p> <p>Anabel Scholes</p>	<p>The Strategic Director has advised that she has shared Members concerns with the interim Chief Executive and colleagues on SLT.</p> <p>Attached.</p>

Please Note: Items marked as complete will be removed from the Action Tracker before the next meeting

Agenda Item	Title of Report/ Description	Action required and deadline	Responsible officer	Action taken and date completed
10	In-depth Review : Bristol Workplace Programme (presentation)	<ul style="list-style-type: none"> • <i>Park View</i> Officers to provide a revised business case to Cabinet to reflect the changes. • <i>Property Disposals</i> Officers to provide an update on the disposal of properties, identifying where capital receipts had equalled or exceeded those outlined in the business case for BWP 	Robert Orrett	<p>Members to be notified when this has happened</p> <p>Further information will provided to Members as soon as possible</p>
12	Procurement Update	<ul style="list-style-type: none"> • <i>First Bus</i> Officers to confirm the position with regard to state aid waivers • <i>Contracts</i> Officers to provide additional detail to include number of contracts, how many involved key decisions and an indication of how much time, the new step extends the process by. • <i>Contract Renewal Timescales</i> Officers to provide Councillors with a list of contracts up for renewal each quarter. • <i>Care Contract : Out of Hours liability</i> Offline discussion with Cllr Barry Clark 	<p>Shahzia Daya</p> <p>Netta Meadows</p> <p>Netta Meadows</p> <p>Netta Meadows</p>	<p>An up-date will be provided to Members as soon possible</p> <p>Commissioning Officers are currently pulling the information together for these actions and they will be sent to Members as soon as they are available.</p>

Please Note: Items marked as complete will be removed from the Action Tracker before the next meeting

Agenda Item	Title of Report/ Description	Action required and deadline	Responsible officer	Action taken and date completed
		<ul style="list-style-type: none"> <li data-bbox="786 256 1323 592"> <i>SME Local Spend</i> Officers to provide a breakdown on a top level basis within a month. How many SME's are based locally. (understand locally still to be defined. Cllr Stephen Clarke requested that Officers please use their discretion on definition of 'locally' to provide the response) 	Alison Slade	

Please Note: Items marked as complete will be removed from the Action Tracker before the next meeting