

Children and Young People Policy Committee

27 June 2024



Report of: Tim O’Gara, Director: Legal & Democratic Services

Title: Children and Young People Policy Committee: Annual Business Report 2024/2025

Officer presenting report: Johanna Holmes, Policy Committee Co-ordinator

Recommendations:

1. To note the membership of the Children and Young People Policy Committee for 2024/2025.
2. To note the appointment of Councillor Christine Townsend as the Chair of the Children and Young People Policy Committee for 2024/2025.
3. To note the appointment of Councillor Katja Hornchen as the Vice-Chair of the Children and Young People Policy Committee for 2024/2025.
4. To note the terms of reference of the Children and Young People Policy Committee.
5. To note the Children and Young People Policy Committee’s meeting dates for 2024/2025.



1. Context/background

a. Membership of the Children and Young People Policy Committee:

At the annual Full Council meeting held on 21 May 2024, the following members were appointed to serve on the Children and Young People Policy Committee for 2024/2025:

Councillor Christine Townsend
Councillor Cam Hayward
Councillor Shona Jemphrey
Councillor Ellie Freeman
Councillor Katja Hornchen
Councillor Kerry Bailes
Councillor Susan Kollar
Councillor Sarah Classick
Councillor Henry Michallat

b. Chair of the Children and Young People Policy Committee:

At the annual Full Council meeting held on 21 May 2024, Councillor Christine Townsend was appointed as Chair of the Children and Young People Policy Committee for 2024/2025.

c. Vice-Chair of the Children and Young People Policy Committee:

At the annual Full Council meeting held on 21 May 2024, Councillor Katja Hornchen was appointed as Vice-Chair of the Children and Young People Policy Committee for 2024/2025.

d. Terms of reference of the Children and Young People Policy Committee:

The terms of reference of the Children and Young People Policy Committee, as set out in the Council's constitution, are as follows:

Terms of Reference of Policy Committees

All policy committees have the following terms of reference:

1. To deliver their functions in accordance with the Corporate Plan and any other plan or strategy approved by Full Council.
2. To take decisions above the financial threshold of £500,000 for decisions of Policy Committees and in accordance with the Council's approved budget and policy framework and decisions that are significant in terms of their effects on communities living or working in two or more wards in the city.
3. To consider matters that are referred to the Committee by the Chair of the Committee or which are escalated to the Committee.
4. To develop and agree strategies, policies and plans in respect of the areas of responsibility of the Committee.
5. To approve fees and charges.
6. To exercise statutory scrutiny functions through the appropriate Policy Committee, or Sub-Committee established for that purpose (health, flood risk management and crime and disorder).

7. To review risk management, financial management and performance reports from service areas within the areas of responsibility of the Committee.
8. To establish Sub-Committees and delegate functions to them.
9. To conduct task and finish activities to consider policy development matters. It is recommended that this be two per Policy Committee per municipal year.
10. To foster relationships with residents, businesses and stakeholders within the city and encourage them to participate in the Council's democratic processes.

Policy committees carrying out policy development

Where a policy committee is carrying out policy development, it will do so in accordance with the following principles:

11. Policy development will be carried out within the framework of the Council strategic priorities as set out in the Council's Corporate Plan.
12. Policy development will consider the Council Budget and Policy Framework and review of their impact on service delivery and outcomes for people in Bristol.
13. Consider 'city-wide issues' (and where appropriate sub regional, regional and national issues), in particular through collaborative work with local partner authorities, providers, stakeholders and members of the public.
14. Consider organisational performance (ICT, legal, financial and HR services) and commission performance reviews.

Specific functions of the Children and Young People Policy Committee

The Children and Young People Committee will be responsible for the following functions:

- Children's Social Care
- Corporate Parenting, Fostering and Adoption
- Children & families support services
- Youth Services
- Children's Centres & Pre-School
- Safeguarding Children (including safeguarding boards)
- Schools and Partnerships
- Further education
- Family & Child Friendly City
- Educational Catch up plan - NEETs
- Diversification of teaching work force
- New schools and school places
- School exclusions
- School streets project
- SEND
- Personal, social, health and economic education (PSHE)
- Departmental performance, budget and risk

e. Meeting dates

The meeting dates of the Children and Young People Policy Committee for 2024/25 are (all at 5.00 pm):

- Thursday 27th June 2024
- Thursday 29th August 2024
- Thursday 17th October 2024

- Thursday 28th November 2024
- Thursday 23rd January 2025
- Thursday 6th March 2025

2. Legal and Resource Implications

N/A

Appendices:

None

LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985

Background Papers:

Full Council agenda papers and minutes, 21 May 2024 [ModernGov – bristol.gov.uk](https://moderngov.com/bristol/council-agenda-papers-and-minutes-21-may-2024)