

Transport and Connectivity Policy Committee

11 July 2024



Report of: Tim O’Gara, Director: Legal & Democratic Services

Title: Transport and Connectivity Policy Committee: Annual Business Report 2024/2025

Officer presenting report: Johanna Holmes / Ian Hird, Policy Committee Co-ordinator

Recommendations:

1. To note the membership of the Transport and Connectivity Policy Committee for 2024/2025.
2. To note the appointment of Councillor Ed Plowden as the Chair of the Transport and Connectivity Policy Committee for 2024/2025.
3. To note the appointment of Councillor Graham Morris as the Vice-Chair of the Transport and Connectivity Policy Committee for 2024/2025.
4. To note the terms of reference of the Transport and Connectivity Policy Committee.
5. To note the Transport and Connectivity Policy Committee’s meeting dates for 2024/2025.



1. Context/background

a. Membership of the Transport and Connectivity Policy Committee:

At the annual Full Council meeting held on 21 May 2024, the following members were appointed to serve on the Transport and Connectivity Policy Committee for 2024/2025:

Councillor Ed Plowden
Councillor Graham Morris
Councillor Don Alexander
Councillor Rob Bryher
Councillor Nicholas Coombes
Councillor Emma Edwards
Councillor Tim Rippington
Councillor Kaz Self
Councillor David Wilcox

b. Chair of the Transport and Connectivity Policy Committee:

At the annual Full Council meeting held on 21 May 2024, Councillor Ed Plowden was appointed as Chair of the Transport and Connectivity Policy Committee for 2024/2025.

c. Vice-Chair of the Transport and Connectivity Policy Committee:

At the annual Full Council meeting held on 21 May 2024, Councillor Graham Morris was appointed as Vice-Chair of the Transport and Connectivity Policy Committee for 2024/2025.

d. Terms of reference of the Transport and Connectivity Policy Committee:

The terms of reference of the Transport and Connectivity Policy Committee, as set out in the Council's constitution, are as follows:

Terms of Reference of Policy Committees

All policy committees have the following terms of reference:

1. To deliver their functions in accordance with the Corporate Plan and any other plan or strategy approved by Full Council.
2. To take decisions above the financial threshold of £500,000 for decisions of Policy Committees and in accordance with the Council's approved budget and policy framework and decisions that are significant in terms of their effects on communities living or working in two or more wards in the city.
3. To consider matters that are referred to the Committee by the Chair of the Committee or which are escalated to the Committee.
4. To develop and agree strategies, policies and plans in respect of the areas of responsibility of the Committee.
5. To approve fees and charges.
6. To exercise statutory scrutiny functions through the appropriate Policy Committee, or Sub-Committee established for that purpose (health, flood risk management and crime and disorder).

7. To review risk management, financial management and performance reports from service areas within the areas of responsibility of the Committee.
8. To establish Sub-Committees and delegate functions to them.
9. To conduct task and finish activities to consider policy development matters. It is recommended that this be two per Policy Committee per municipal year.
10. To foster relationships with residents, businesses and stakeholders within the city and encourage them to participate in the Council's democratic processes.

Policy committees carrying out policy development

Where a policy committee is carrying out policy development, it will do so in accordance with the following principles:

11. Policy development will be carried out within the framework of the Council strategic priorities as set out in the Council's Corporate Plan.
12. Policy development will consider the Council Budget and Policy Framework and review of their impact on service delivery and outcomes for people in Bristol.
13. Consider 'city-wide issues' (and where appropriate sub regional, regional and national issues), in particular through collaborative work with local partner authorities, providers, stakeholders and members of the public.
14. Consider organisational performance (ICT, legal, financial and HR services) and commission performance reviews.

Specific functions of the Transport and Connectivity Policy Committee

The Transport and Connectivity Committee will be responsible for the following functions:

- Transport Policy
- Transport Maintenance
- The Harbour
- Major Transport Projects
- Local Joint Transport Plan
- Major Projects
- Capital Programme (delivery)
- Departmental performance, budget and risk

e. Meeting dates

The meeting dates of the Transport and Connectivity Policy Committee for 2024/25 are (all at 5.00 pm):

- Thursday 11 July 2024
- Thursday 12 September 2024
- Thursday 24 October 2024
- Thursday 5 December 2024
- Thursday 6 February 2025
- Thursday 20 March 2025

