

# Harbour Management Committee

23<sup>rd</sup> July 2024



**Report of:** Patsy Mellor - Director of Management of Place

**Title:** Harbour Master Quarterly Report

**Ward:** Hotwells and Harbourside, Centre, Lawrence Hill, Brislington East, St George Troopers Hill, Southville.

**Officer Presenting Report:** Tony Nichols -Harbour Master

## Recommendation

That the Harbour Management Committee note the contents of the report and appendices A to E.

## Summary

This report provides an update and overview of the following items:

- Appendix A: Harbour Revenue Budget.
- Appendix B: Harbour Capital Budget
- Appendix C: Harbour Safety Report
- Appendix D: Harbour Safety Plan
- Appendix E: Projects and Events Update

## The significant issues in the report are:

- a. The Harbour has transitioned from a general fund account to a ring-fenced account which is shown in Appendix A. The creation of a ring-fenced account has required the budgets to be rebuilt to show all internal costs and the movement of income streams into the harbour authority.
- b. The Service has progressed with a series of actions to address the findings of the safety inspection carried out by the Designated Person in 2023. The harbour service is now compliant with the Port Marine Safety Code



### **Policy**

1. Not applicable

### **Consultation**

2. **Internal**  
Not applicable
3. **External**  
Not applicable

### **Context**

4. The Harbour Authority will provide quarterly updates through the Harbour Master's Report. Items included in this report have been provided to give the Harbour Management Committee an overview on certain topics to allow committee members to gain a better understanding of the harbour operation.

### **Proposal**

5. The Harbour Management Committee are to note the contents of the report and appendices provided.

### **Other Options Considered**

6. Not applicable

### **Risk Assessment**

7. Not applicable

### **Summary of Equalities Impact of the Proposed Decision**

8. Equalities Impact has been considered and as this report is providing committee members with an overview of harbour budgets, safety and projects it was considered that there will be no Equalities Impact

### **Legal and Resource Implications**

#### **Legal**

Not applicable

#### **(Legal advice provided by)**

Not applicable

#### **Financial**

##### **(a) Revenue**

Financial Services have been engaged in developing the ring-fenced accounts

##### **(b) Capital**

Financial Services have been engaged in the capital programme

**Land**

There have been a number of assets transferred into the Harbour Estate as part of the work carried out through the harbour review. The transfer included a number of car parks which sit within the harbour estate.

**Personnel**

Not applicable

**Appendices:**

- Appendix A- Harbour Authority Revenue Account
- Appendix B- Harbour Authority Capital Budget
- Appendix C- Harbour Safety Report
- Appendix D- Harbour Marine Safety Plan
- Appendix E- Harbour Projects and Events Updates.

**LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985**

**Background Papers:** None