

# Equality Impact Assessment [version 2.12]



Title: Re-establishing of Local Plan Working Group	
<input type="checkbox"/> Policy <input type="checkbox"/> Strategy <input type="checkbox"/> Function <input type="checkbox"/> Service <input checked="" type="checkbox"/> Other [informal working group to support timely responses can be provided to examination in public with member input]	<input type="checkbox"/> New <input checked="" type="checkbox"/> Already exists / review <input type="checkbox"/> Changing
Directorate: Growth & Regeneration	Lead Officer name: Simone Wilding
Service Area: Economy of Place	Lead Officer role: Chief Planner

## Step 1: What do we want to do?

The purpose of an Equality Impact Assessment is to assist decision makers in understanding the impact of proposals as part of their duties under the Equality Act 2010. Detailed guidance to support completion can be found here [Equality Impact Assessments \(EqIA\) \(sharepoint.com\)](#).

This assessment should be started at the beginning of the process by someone with a good knowledge of the proposal and service area, and sufficient influence over the proposal. It is good practice to take a team approach to completing the equality impact assessment. Please contact the [Equality and Inclusion Team](#) early for advice and feedback.

### 1.1 What are the aims and objectives/purpose of this proposal?

Briefly explain the purpose of the proposal and why it is needed. Describe who it is aimed at and the intended aims / outcomes. Where known also summarise the key actions you plan to undertake. Please use plain English, avoiding jargon and acronyms. Equality Impact Assessments are viewed by a wide range of people including decision-makers and the wider public.

To re-establish the local plan working group to enable members providing officers with a timely steer during the examination in public of the local plan and until the local plan can be adopted by Full Council. Adoption is anticipated in spring/early summer of '25. The local plan is a statutory document that the local planning authority function of the Council needs to produce to guide decision making on planning applications. To reflect the overall proportions of full Council the report recommends keeping the local plan working group at the same size as committees. The Chair of the working group will be a member of Economy and Skills Committee. The membership of the LPWG is proposed to be decided by party leads and in line with political proportionality.

### 1.2 Who will the proposal have the potential to affect?

<input checked="" type="checkbox"/> Bristol City Council workforce	<input checked="" type="checkbox"/> Service users	<input checked="" type="checkbox"/> The wider community
<input type="checkbox"/> Commissioned services	<input checked="" type="checkbox"/> City partners / Stakeholder organisations	
Additional comments:		

### 1.3 Will the proposal have an equality impact?

Could the proposal affect access levels of representation or participation in a service, or does it have the potential to change e.g. quality of life: health, education, or standard of living etc.?

If 'No' explain why you are sure there will be no equality impact, then skip steps 2-4 and request review by Equality and Inclusion Team.

If 'Yes' complete the rest of this assessment, or if you plan to complete the assessment at a later stage please state this clearly here and request review by the Equality and Inclusion Team.

Yes       No      [please select]

The re-establishing of the LPWG enables officers to obtain timely and considered input from members into the local Plan examination by being able to be convened swiftly as and when needed and consider issues raised by the examination. Where any changes might raise equalities questions these can also be considered by the group before deciding on a response to the Inspectorate. Should any members of the LPWG require reasonable adjustments these will be made.

## Step 5: Review

The Equality and Inclusion Team need at least five working days to comment and feedback on your EqIA. EqIAs should only be marked as reviewed when they provide sufficient information for decision-makers on the equalities impact of the proposal. Please seek feedback and review from the [Equality and Inclusion Team](#) before requesting sign off from your Director<sup>1</sup>.

**Equality and Inclusion Team Review:**  
***Reviewed by Equality and Inclusion Team***

**Director Sign-Off:**



Alex Hearn

Date: 22/7/2024

Date: 19/07/24

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<sup>1</sup> Review by the Equality and Inclusion Team confirms there is sufficient analysis for decision makers to consider the likely equality impacts at this stage. This is not an endorsement or approval of the proposal.